

## Full Council

Thursday, 12th October, 2023 at 1.00 pm in Council Chamber, County Hall, Preston

## Agenda

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2. **Disclosure of Pecuniary and Non-Pecuniary Interests**
3. **Question Time** (Pages 1 - 2)  
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6. **Lancashire County Council Timetable of Meetings 2024/25** (Pages 23 - 26)
7. **Lancashire County Pension Fund Annual Report Year Ending 31 March 2023 & Investment Pooling Consultation** (Pages 27 - 32)
8. **Appointment of New Employer Representative on the Lancashire Local Pension Board** (Pages 33 - 36)
9. **Urgent Business**  
An item of urgent business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chairman is of the opinion that the item should be considered at the meeting as a matter of urgency.



Wherever possible, the Chief Executive should be given advance warning of any Member's intention to raise a matter under this heading.

**B. Matters for Information**

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(b) **The Audit, Risk and Governance Committee** (Pages 59 - 64)

(c) **The Employment Committee** (Pages 65 - 68)

(d) **The Pension Fund Committee** (Pages 69 - 76)

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**C. Notices of Motion**

**13. To consider Notices of Motion Submitted under Standing Order B36** (Pages 105 - 108)

Angie Ridgwell  
Chief Executive

County Hall  
Preston

04 October 2023



# Agenda Item 3

## Questions submitted under Standing Order B28

No.	To be asked by:	Question:	For answer by (Cabinet Member):
1.	CC Clifford	<p>It has always been said that an army cannot march on an empty stomach. Here at Lancashire County Council we have an army of staff dedicated to serving the residents of Lancashire to the best of their abilities and they all do a brilliant job.</p> <p>Good quality food is vital for our staff to maintain their health and concentration. Does the Cabinet Member agree with me that the Reflections staff are unsung heroes of this organisation?</p>	CC Vincent
2.	CC Snape	Do the Leader and CC Swarbrick support 20mph speed limits in Lancashire and extending these where required?	CC Williamson/ CC Swarbrick
3.	CC Cox	Can the Cabinet Member for Environment and Climate Change tell Council how he is ensuring that Lancashire plays its part in nature recovery?	CC Turner
4.	CC Smith	To ask the Cabinet Member for Economic Development and Growth for an update on the impact of the proposed Greater Manchester Clean Air Zone on Lancashire residents?	CC Riggott
5.	CC Edwards	How are families being supported to make informed choices around breastfeeding and getting the best start for their babies?	CC Green



## Minutes

At a meeting of the Full Council held at Council Chamber, County Hall, Preston, on Thursday, 13th July, 2023

### Present:

County Councillor Tim Ashton (Vice-Chairman)

### County Councillors

T Aldridge	M Green	M Pattison
A Ali OBE	C Haythornthwaite	E Pope
U Arif	N Hennessy	J Potter
N Aziz	S Hind	J Purcell
R Bailey	A Hindle	J Rear
L Beavers	S Holgate	P Rigby
J Berry	A Hosker	S Rigby
P Britcliffe	D Howarth	A Riggott
M Brown	T Hurn	M Salter
P Buckley	M Iqbal MBE	S Serridge
A Cheetham	S Jones	J Shedwick
S Clarke	A Kay	J R Singleton JP
A Clempson	H Khan	S Smith
M Clifford	N Khan	K Snape
J Couperthwaite	E Lewis	A Sutcliffe
L Cox	S Malik	R Swarbrick
A Cullens BEM	M Maxwell-Scott	M Tomlinson
G Dowding	J Mein	C Towneley
C Edwards	G Mirfin	S Turner
A Fewings	S C Morris	A Vincent
J Fillis	Y Motala	D Westley
A Gardiner	D O'Toole	S Whittam
J Gibson	J Oakes	P Williamson
G Gooch	J Parr	R Woollam
M Goulthorp	L Pate	

### 1. Apologies and Announcements

Apologies for absence were received from County Councillors Samara Barnes, Howard Hartley, Alan Schofield and Barrie Yates.



County Councillors Joan Burrows, Lizzi Collinge, Munsif Dad BEM and Frank De Molfetta joined the meeting virtually.

## Announcements

### Deaths

The Vice-Chairman reported the recent deaths of County Councillor Keith Iddon, Chairman of the County Council, who sadly passed away on Thursday 29 June 2023; former County Councillor Sue Prynn, who sadly passed away on Wednesday 31 May 2023; former County Councillor Harold Elliotson, who sadly passed away on Friday 23 June 2023; and Father Timothy Lipscomb, former Vicar of Preston, who sadly passed away on Tuesday 11 July 2023.

The Council observed a one-minute silence.

### Retirement of Lord Shuttleworth as HM Lord Lieutenant of Lancashire

The Vice-Chairman paid tribute to the retiring Lord Lieutenant of Lancashire, the Lord Shuttleworth, who had served in the position for over 26 year and, supported by Lady Shuttleworth, had been an outstanding ambassador for Lancashire and had welcomed many Royal visitors and other dignitaries to the county. On behalf of the county council, the Vice-Chairman wished Lord Shuttleworth a long and happy retirement.

### Recognitions

The Vice-Chairman welcomed representatives of several county council services who were joining the meeting virtually.

#### - Apprenticeships

At the invitation of the Vice-Chairman, County Councillor Jayne Rear drew Full Council's attention to the recent success at Nelson and Colne College Group's prestigious awards ceremony on 14 June 2023 at Accrington Stanley Football Club, celebrating the outstanding achievements of a number of Apprentices and their employers.

Lancashire County Council was successful with nine nominated finalists and winning in five categories.

#### - Lancashire Adult Learning

At the invitation of the Vice-Chairman, County Councillor Jayne Rear drew Full Council's attention to the recent success at Lancashire Adult Learning's awards event at Accrington and Rossendale College to celebrate partnership working with employers.

Lancashire County Council was awarded Community Partner of the Year and Employer Partner of the Year.



- Lancashire Business Environment Awards

At the invitation of the Vice-Chairman, County Councillor Shaun Turner drew Full Council's attention to the recent success of the Forest of Bowland AONB Partnership which won the Public Sector Award for its ground-breaking Eco Escapes sustainable tourism initiative, recognising its contribution to reducing carbon emissions from the county's tourism and hospitality sectors.

Full Council congratulated and thanked all those involved.

Devolution

At the invitation of the Vice-Chairman, County Councillor Phillippa Williamson, Leader of the Council, updated Full Council on recent developments to secure a devolution deal for Lancashire.

Refugee Week

At the invitation of the Vice-Chairman, County Councillor Peter Buckley introduced a short video which was produced to mark the recent Refugee Week which took place between 19 and 25 June 2023.

**2. Disclosure of Pecuniary and Non-Pecuniary Interests**

None declared.

**3. Question Time**

County Councillor Lizzi Collinge was not present in the chamber to ask Question 1, in relation to EV Chargers and Disabled Residents, therefore a written reply would be provided.

The Vice-Chairman notified Full Council that Question 3 had been withdrawn.

County Councillors Julie Gibson, Jean Parr, Sean Serridge and Alan Cullens asked their questions as follows:

No.	Question From	Subject	For Answer By
2.	County Councillor Julie Gibson	Independent Report into Lancashire's Net Zero Aspirations	Cabinet Member for Environment and Climate Change
4.	County Councillor Jean Parr	LGBT+ In Care Homes	Cabinet Member for Adult Social Care
5.	County Councillor Sean Serridge	Road Works Using Temporary Traffic Lights	Cabinet Member for Highways and Transport
6.	County Councillor	Contributions from	Cabinet Member



	Alan Cullens	District Councils	for Education and Skills
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County Councillor Shaun Turner, Cabinet Member for Environment and Climate Change; County Councillor Graham Gooch, Cabinet Member for Adult Social Care; County Councillor Rupert Swarbrick, Cabinet Member for Highways and Transport; and County Councillor Jayne Rear, Cabinet Member for Education and Skills, replied.

**4. Confirmation of the Minutes from the Meeting held on 25 May 2023**

**Resolved:** - That the Minutes of the meeting held on 25 May 2023 be confirmed and signed by the Vice-Chairman.

**5. Amendments to the Calendar of Meetings for 2023/24**

County Councillor Phillippa Williamson moved a report asking Full Council to approve, following a review of the budget process, a proposed number of changes to the county council's published Calendar of Meetings for 2023/24.

**Resolved:** - That the amendments to the county council's Calendar of Meetings for 2023/24, as set out in the report, now presented, be approved.

**6. Revised Terms of Reference - Investment Panel**

County Councillor Eddie Pope moved a report asking Full Council to approve revised Terms of Reference for the Investment Panel.

**Resolved:** - That the revised Terms of Reference as agreed by the Investment Panel on 15 June 2023 and set out at Appendix 'A' of the report, now presented, be approved.

**7. Urgent Business**

There was no urgent business to be considered.

**8. Report of the Cabinet (Part B)**

County Councillor Phillippa Williamson moved the report of the Cabinet from its meeting on 8 June 2023, together with the annual reports of the county council's Champions and Lead Members considered by Cabinet at its meeting on 6 July 2023.

**Resolved:** - That the report of the Cabinet, now presented, be noted.

**9(a) The Urgency Committee**

County Councillor Phillippa Williamson moved the report of the Urgency Committee setting out details of the decision taken by the Executive Director of Resources under the county council's urgent business procedure on behalf of the Urgency Committee.





**Resolved:** - That the report of the Urgency Committee, now presented, be noted.

### **9(b) The Pension Fund Committee**

County Councillor Eddie Pope moved the report of the Pension Fund Committee from its meeting on 16 June 2023.

**Resolved:** - That the report of the Pension Fund Committee, now presented, be noted.

### **9(c) The Overview and Scrutiny Committees**

County Councillor David Westley moved the report of the Overview and Scrutiny Committees from their meetings as follows:

- Children, Families and Skills (10 May 2023)
- Health and Adult Services (11 May 2023)

**Resolved:** - That the report of the Overview and Scrutiny Committees, now presented, be noted.

### **9(d) The Lancashire Health and Wellbeing Board**

County Councillor Michael Green moved the report of the Lancashire Health and Wellbeing Board from its meeting on 9 May 2023.

**Resolved:** - That the report of the Lancashire Health and Wellbeing Board, now presented, be noted.

## **10. To consider Notices of Motion Submitted under Standing Order B36**

1. It was moved by County Councillor Matthew Maxwell-Scott and seconded by County Councillor Ash Sutcliffe that:

Lancashire County Council notes and is supportive of the UK Government's ambition to make our country a clean energy superpower, is proud of the UK's record on cutting greenhouse emissions and welcomes the global leadership we are demonstrating on these vital issues.

However, Lancashire County Council is concerned by the impact of widely reported and often illegal protests on its residents, threatening our essential infrastructure, public services and amenities, such as occurred when a recent slow march in Lancaster brought the city to a standstill.

Lancashire County Council understands the urgent need to act on the environment but believes the most desirable way to do so is by working in cooperation with our residents as well as the Government to pursue our shared objectives rather than by causing disruption to our community's lives, livelihoods and wellbeing.



Lancashire County Council therefore:

Condemns utterly all illegal protests by organisations such as Just Stop Oil, and urges them to cease all such activities.

Recommends instead that our collective energies be harnessed by working together constructively to achieve our net-zero targets.

And resolves to ask the Chief Executive to write to Lancashire's Police and Crime Commissioner to ask him to ensure that the rights and safety of our residents are the top priorities for policing in Lancashire.

An Amendment was proposed by County Councillor Andy Fewings. The Vice-Chairman ruled the Amendment out of order in accordance with Standing Orders B39(4)(a) and (d)

The following Amendment was proposed by County Councillor Gina Dowding and seconded by County Councillor Andy Fewings:

Lancashire County Council notes and is supportive of the UK Government's ambition to make our country a clean energy superpower, is proud of the UK's record on cutting greenhouse emissions and welcomes the global leadership that has been demonstrated on these vital issues, but is concerned that the latest Climate Change Committee report (June 2023) shows that the government is failing to achieve 41 of 50 key indicators of progress.

However, Lancashire County Council is concerned by the impact of widely reported extreme weather and environmental events caused by human-made climate change, which have caused protests, on its residents, threatening our essential infrastructure, public services and amenities.

Lancashire County Council therefore:

Notes the recent protests by organisations such as Just Stop Oil, and understand the reasons behind all such activities.

Recommends that our collective energies be harnessed by working together constructively to achieve our net-zero targets.

Resolves to ask the Chief Executive to write to Lancashire's Police and Crime Commissioner to ask him to ensure that the rights and safety of our residents are the top priorities for policing in Lancashire.

And writes to the Prime Minister, the Right Honourable Rishi Sunak MP, to express our concerns that inaction on the climate and biodiversity crisis is putting Lancashire residents at risk of significant long-term harm.

On being put to the vote, the Amendment was LOST.



There being no further Amendments, the substantive Motion was then put to the vote. In accordance with Standing Order B45(4), a recorded vote was taken. The names of the county councillors who voted for or against the Motion and those who abstained are set out below:

For (69)

Aldridge	Clifford	Hindle	Motala	Singleton
Ali	Couperthwaite	Holgate	O'Toole	Smith
Arif	Cox	Hosker	Oakes	Snape
Ashton	Cullens	Hurn	Parr	Sutcliffe
Aziz	Edwards	Iqbal	Pattison	Swarbrick
Bailey	Fillis	Jones	Pope	Tomlinson
Beavers	Gardiner	Kay	Purcell	Towneley
Berry	Gibson	Khan, H	Rear	Turner
Britcliffe	Gooch	Khan, N	Rigby, P	Vincent
Brown	Goulthorp	Malik	Rigby, S	Westley
Buckley	Green	Maxwell-Scott	Riggott	Whittam
Cheetham	Haythornthwaite	Mein	Salter	Williamson
Clarke	Hennessy	Mirfin	Serridge	Woollam
Clempson	Hind	Morris	Shedwick	

Against (4)

Dowding	Fewings	Howarth	Potter
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Abstain (0)

The Motion was therefore CARRIED.

It was therefore:

**Resolved:** - That:

Lancashire County Council notes and is supportive of the UK Government's ambition to make our country a clean energy superpower, is proud of the UK's record on cutting greenhouse emissions and welcomes the global leadership we are demonstrating on these vital issues.

However, Lancashire County Council is concerned by the impact of widely reported and often illegal protests on its residents, threatening our essential infrastructure, public services and amenities, such as occurred when a recent slow march in Lancaster brought the city to a standstill.

Lancashire County Council understands the urgent need to act on the environment but believes the most desirable way to do so is by working in cooperation with our residents as well as the Government to pursue our shared objectives rather than by causing disruption to our community's lives, livelihoods and wellbeing.



Lancashire County Council therefore:

Condemns utterly all illegal protests by organisations such as Just Stop Oil, and urges them to cease all such activities.

Recommends instead that our collective energies be harnessed by working together constructively to achieve our net-zero targets.

And resolves to ask the Chief Executive to write to Lancashire's Police and Crime Commissioner to ask him to ensure that the rights and safety of our residents are the top priorities for policing in Lancashire.

2. It was moved by County Councillor Charles Edwards and seconded by County Councillor Anne Cheetham that:

This Council recognises the importance of local radio to provide support for events, community groups and impartial journalism.

BBC Radio Lancashire has been a valued part of the community for over 50 years and continues to this day to champion the very best of the county.

This Council resolves to write to the Director-General of the BBC to highlight the positive impact BBC Radio Lancashire has on our community and ensure that it is adequately resourced to maintain its role as a source of trusted local news, information and entertainment.

On being put to the vote the Motion was CARRIED and it was therefore:

**Resolved:** - That:

This Council recognises the importance of local radio to provide support for events, community groups and impartial journalism.

BBC Radio Lancashire has been a valued part of the community for over 50 years and continues to this day to champion the very best of the county.

This Council resolves to write to the Director-General of the BBC to highlight the positive impact BBC Radio Lancashire has on our community and ensure that it is adequately resourced to maintain its role as a source of trusted local news, information and entertainment.

3. It was moved by County Councillor Sue Whittam and seconded by County Councillor Mike Goulthorp that:

Recent NHS figures show that the number of 11 to 15 year old children using vapes has increased by 50% between 2018 and 2021. A recent Lancashire Trading Standards survey of young people aged 14 to 17 showed that 1 in 6 make regular use of vapes, almost 3 times as many as in 2020. Lancashire Trading Standards have seen a significant increase in complaints about sales of disposable vapes to young people.



Although selling vapes to residents under the age of 18 is illegal, it is clear from the recent rise in teenage use of vapes and the recent surge in the use and promotion of cheap, colourful products, that unscrupulous businesses are targeting children. Almost half of Lancashire's young people have claimed to have never smoked a cigarette, but have tried a vape.

This council welcomes the Prime Minister's recent statement expressing deep concern about the sharp rise in children vaping and is shocked by reports of illicit vapes containing lead getting into the hands of school children.

This Council therefore resolves:

- (i) To ask the Chief Executive to write to the Prime Minister welcoming the crackdown on unscrupulous businesses targeting young people with vaping products.
- (ii) To ask the Chief Executive to write to the Secretary of State for Health and Social Care in support of the review on the rules for issuing on-the-spot fines to shops that break the law by selling vapes to underage children, and look into banning the sale of nicotine-free vapes to under 18s.
- (iii) To ask the Cabinet Member for Health and Wellbeing to take a report to Lancashire's Health and Wellbeing Board, to include enforcement activity related to the illegal sale of vaping products to children and opportunities for further communicating the potential dangers of vaping to young people.

The following Amendment was proposed by County Councillor John Fillis and seconded by County Councillor Azhar Ali:

To add as (iv) 'This council makes available £100,000, extra on top of the normal budget, for a Trading Standards Campaign to crack down on unscrupulous vape sales venues'.

Following a brief period of debate, the Amendment was withdrawn.

The following friendly Amendment was proposed by County Councillor John Fillis in accordance with Standing Order B42:

To add as (iv) 'To ask the Health and Wellbeing Board to consider making available funding for a Trading Standards campaign to crack down on unscrupulous vape sales venues'.

The friendly Amendment was accepted by County Councillor Whittam and became the substantive Motion. The substantive Motion, as amended by County Councillor Fillis's friendly Amendment, was then put to the vote and was CARRIED and it was therefore:

**Resolved:** - That:

Recent NHS figures show that the number of 11 to 15 year old children using vapes has increased by 50% between 2018 and 2021. A recent Lancashire Trading



Standards survey of young people aged 14 to 17 showed that 1 in 6 make regular use of vapes, almost 3 times as many as in 2020. Lancashire Trading Standards have seen a significant increase in complaints about sales of disposable vapes to young people.

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- (iii) To ask the Cabinet Member for Health and Wellbeing to take a report to Lancashire's Health and Wellbeing Board, to include enforcement activity related to the illegal sale of vaping products to children and opportunities for further communicating the potential dangers of vaping to young people.
- (iv) To ask the Health and Wellbeing Board to consider making available funding for a Trading Standards campaign to crack down on unscrupulous vape sales venues.

4. It was moved by County Councillor Azhar Ali and seconded by County Councillor Mark Clifford that:

Play streets are resident-led short road closures, creating a safe place for children and young people to play freely together on their avenue, street or close. Play streets promote 'free play' and don't require organised activity to take place. Children are free to play with their friends or family and can enjoy playing on their doorstep safely.

They were first introduced in Bristol in 2009 and have now been taken up by hundreds of street communities all over the UK. Play streets are supported by over 90 councils at the time of writing: from Bath and North East Somerset to Blackpool and beyond.

With council permission and general consensus from neighbours, residents legally close the road to through-traffic, using 'Road Closed' signs and cones, or other barriers such as wheelie-bins. Residents still have vehicle access and can leave



their cars parked on the road. Volunteer stewards (usually residents) stand at each end of the street and walk in front of any moving vehicles to keep it safe.

In 2019, the Department for Transport wrote to all English councils encouraging them to support play streets and advising them about which legal routes to use. [Revised road closure guidance to boost children's outdoor play - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/418212/Revised_road_closure_guidance_to_boost_childrens_outdoor_play_-_GOV.UK.pdf).

They followed this up by publishing updated guidance on temporary traffic regulation orders for play streets: [Temporary traffic regulation orders for special events - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/418212/Temporary_traffic_regulation_orders_for_special_events_-_GOV.UK.pdf).

Our children in Lancashire deserve the opportunity to play out safely, improve their physical and mental health through play and do so in an area with reduced nitrogen oxide levels too.

Lancashire County Council therefore resolves to:

- (i) Develop a policy framework to enable a pilot to take place across Lancashire including designing a quick and simple application process for residents wishing to facilitate playing out sessions on their street, and removing barriers to them doing so.
- (ii) Make contact with relevant officers where similar schemes are currently operating successfully, to learn about the key steps to successfully implementing the policy, and to research the concept on the Playing Out website.
- (iii) Present proposals to Cabinet for approval, with a view to advertising the new scheme in time for communities to come forward to be part of the pilot starting in Autumn 2023.

The following friendly Amendment was proposed by County Councillor Rupert Swarbrick in accordance with Standing Order B42:

Play streets are resident-led short road closures, creating a safe place for children and young people to play freely together on their avenue, street or close. Play streets promote 'free play' and don't require organised activity to take place. Children are free to play with their friends or family and can enjoy playing on their doorstep safely.

They were first introduced in Bristol in 2009 and have now been taken up by hundreds of street communities all over the UK. Play streets are supported by over 90 councils at the time of writing: from Bath and North East Somerset to Blackpool and beyond.

With council permission and general consensus from neighbours, residents legally close the road to through-traffic, using 'Road Closed' signs and cones, or other barriers such as wheelie-bins. Residents still have vehicle access and can leave



their cars parked on the road. Volunteer stewards (usually residents) stand at each end of the street and walk in front of any moving vehicles to keep it safe.

In 2019, the Department for Transport wrote to all English councils encouraging them to support play streets and advising them about which legal routes to use. [Revised road closure guidance to boost children's outdoor play - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/418242/Revised_road_closure_guidance_to_boost_childrens_outdoor_play_-_GOV.UK.pdf).

They followed this up by publishing updated guidance on temporary traffic regulation orders for play streets: [Temporary traffic regulation orders for special events - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/418242/Temporary_traffic_regulation_orders_for_special_events_-_GOV.UK.pdf).

Our children in Lancashire deserve the opportunity to play out safely, improve their physical and mental health through play and do so in an area with reduced nitrogen oxide levels too.

Lancashire County Council therefore resolves to:

- (i) Develop a protocol to support applicants applying to their district council under the Town Police Clauses Act 1984 to ensure that the application process is quick and simple for residents wishing to facilitate playing out sessions on their street, removing barriers to them doing so.
- (ii) Make contact with relevant officers where similar schemes are currently operating successfully, to learn about the key steps to successfully implementing the protocol and to research the concept on the Playing Out website.
- (iii) Launch the protocol in Autumn 2023 to include promotion to district partners.

The friendly Amendment was accepted by County Councillor Ali and became the substantive Motion. The substantive Motion, as amended by County Councillor Swarbrick's friendly Amendment, was then put to the vote and was CARRIED and it was therefore:

**Resolved: - That:**

Play streets are resident-led short road closures, creating a safe place for children and young people to play freely together on their avenue, street or close. Play streets promote 'free play' and don't require organised activity to take place. Children are free to play with their friends or family and can enjoy playing on their doorstep safely.

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barriers such as wheelie-bins. Residents still have vehicle access and can leave their cars parked on the road. Volunteer stewards (usually residents) stand at each end of the street and walk in front of any moving vehicles to keep it safe.

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They followed this up by publishing updated guidance on temporary traffic regulation orders for play streets: [Temporary traffic regulation orders for special events - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/418212/Temporary-traffic-regulation-orders-for-special-events-2019.pdf).

Our children in Lancashire deserve the opportunity to play out safely, improve their physical and mental health through play and do so in an area with reduced nitrogen oxide levels too.

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- (ii) Make contact with relevant officers where similar schemes are currently operating successfully, to learn about the key steps to successfully implementing the protocol and to research the concept on the Playing Out website.
- (iii) Launch the protocol in Autumn 2023 to include promotion to district partners.

Angie Ridgwell  
Chief Executive

County Hall  
Preston





## Minutes

At a meeting of the Full Council held at Committee Room D, County Hall, Preston,  
on Friday, 15th September, 2023

### Present:

County Councillor Tim Ashton (Vice-Chairman)

### County Councillors

A Ali OBE	H Hartley	P Rigby
N Aziz	C Haythornthwaite	S Rigby
L Beavers	N Hennessy	A Riggott
J Berry	S Hind	M Salter
J Burrows	A Hindle	A Schofield
A Cheetham	D Howarth	S Serridge
S Clarke	T Hurn	J Shedwick
A Clempson	N Khan	J R Singleton JP
M Clifford	E Lewis	S Smith
L Cox	M Maxwell-Scott	K Snape
A Cullens BEM	J Mein	A Sutcliffe
M Dad BEM JP	G Mirfin	R Swarbrick
F De Molfetta	S C Morris	C Towneley
G Dowding	D O'Toole	S Turner
C Edwards	J Parr	A Vincent
J Fillis	M Pattison	D Westley
A Gardiner	E Pope	S Whittam
G Gooch	J Potter	P Williamson
M Goulthorp	J Purcell	R Woollam
M Green	J Rear	B Yates

### 1. Apologies and Announcements

Apologies for absence were received from County Councillors Aldridge, Bailey, Barnes, Britcliffe, Brown, Collinge, Couperthwaite, Gibson, Holgate, Hosker, Jones, Kay, Motala, Oakes and Tomlinson.

County Councillors Arif, Buckley, Iqbal, Hasina Khan, Nweeda Khan, Malik and Pate joined the meeting virtually.



## Suspension of Standing Orders

At the Vice-Chairman's request, and due to the meeting not being held in the council chamber, Full Council agreed to the suspension of Standing Orders 6 and 45(3), i.e. those which specify that each seat in the Council Chamber shall be numbered and allocated to Councillors and that Councillors must be in their designated seats for their vote to be counted, for the duration of this meeting only.

### **2. Disclosure of Pecuniary and Non-Pecuniary Interests**

None declared.

### **3. Election of Chairman**

County Councillor Tim Ashton, Vice-Chairman of the County Council, presided for this item.

It was moved by County Councillor Aidy Riggott, and seconded by County Councillor Mike Goulthorpe, that County Councillor Alan Cullens be elected Chairman of the County Council.

There being no other nominations, it was:

**Resolved:** - That County Councillor Alan Cullens be elected Chairman of the County Council until the Annual General Meeting of the Full Council in 2024. County Councillor Cullens then took the Chair and made his Declaration of Acceptance of Office.

Angie Ridgwell  
Chief Executive

County Hall  
Preston



**Meeting of the Full Council**  
**Meeting to be held on Thursday, 12 October 2023**

Report submitted by: Director of Law and Governance

**Part A**

Electoral Division affected:  
None;

**Corporate Priorities:**  
N/A;

**Appointment of Independent Persons**

Contact for further information:  
Hannah Race, Tel: (01772) 530655, Senior Democratic Services Officer,  
hannah.race@lancashire.gov.uk

**Brief Summary**

This report sets out the proposed appointment of two new independent persons to fulfil the role required by the Localism Act 2011 in relation to allegations of members' misconduct.

**Recommendation**

Full Council is asked to approve the appointment of Ms J England and Ms L Keane to fulfil the role of independent person as required by the Localism Act 2011, for a two-year term with effect from 12 October 2023.

**Detail**

The Localism Act 2011 requires the county council to appoint an "independent person" whose views must be sought by the local authority before a decision is taken in relation to an allegation of misconduct. Members who have had allegations made against them may, if they wish, also seek the views of the independent person.

Full Council has previously appointed three independent persons to fulfil this role. Where allegations of misconduct are investigated by the Monitoring Officer and a meeting of the council's Conduct Committee convened, one of the independent persons attends the meeting of the Conduct Committee as an observer to allow them to discharge the role required by legislation (that their view must be sought and taken into account before a decision is taken in relation to an allegation of

misconduct that has been investigated). Another independent person acts as an adviser to the subject member, if the member wishes, and the third independent person acts as a reserve.

Councillors, officers, and their relatives or close friends are prevented from being appointed as independent persons.

Following the end of term of office of two postholders, an open recruitment process was undertaken in August and September 2023. The recruitment panel comprised Ms I Divine (independent person already appointed), the Director of Law and Governance, and the Democratic and Member Services Manager.

The panel has selected Ms Jude England and Ms Liz Keane as suitable appointments to this role. Ms England lives in Lancashire and is currently a Trustee for a not-for-profit social research organisation. Ms Keane also lives in Lancashire and runs a Human Resources consultancy business.

The Government's Committee on Standards in Public Life recommends that independent persons are appointed for a fixed term of two years, renewable once. Full Council is therefore recommended to appoint Ms England and Ms Keane as independent persons on conduct matters for a two-year term.

## **Consultations**

N/A

## **Implications:**

This item has the following implications, as indicated:

## **Risk management**

Lancashire County Council receives very few complaints against county councillors under the Code of Conduct, which means that independent persons are rarely called upon to fulfil the role required by legislation.

However, failing to appoint independent persons to advise the county council on matters relating to members' conduct may damage the public's and members' confidence that allegations of misconduct are dealt with transparently and impartially.







**Meeting of the Full Council**  
**Meeting to be held on Thursday, 12 October 2023**

Report submitted by: Director of Law and Governance

**Part A**

Electoral Division affected:  
None;

**Corporate Priorities:**  
N/A;

**Lancashire County Council Timetable of Meetings 2024/25**  
(Appendix 'A' refers)

Contact for further information:  
Craig Alker, Tel: (01772) 537997, Democratic Services Officer (Technical),  
craig.alker@lancashire.gov.uk

**Brief Summary**

This report sets out a draft timetable of Full Council, Cabinet and Committee meetings for the period 1 June 2024 to 31 May 2025.

**Recommendation**

Full Council is asked to approve the timetable of Full Council, Cabinet and Committee meetings for the period 1 June 2024 to 31 May 2025 inclusive, as set out at Appendix 'A'.

**Detail**

Attached at Appendix 'A' is a draft timetable of Full Council, Cabinet and Committee meetings for the period 1 June 2024 to 31 May 2025 inclusive.

The timetable has been prepared taking into account:

- The county council's existing governance and decision-making arrangements.
- School holiday closures.
- Bank holidays and major religious holidays.
- District Council budget meeting dates (where dates are confirmed).

Once agreed the timetable of meetings will be circulated widely around the county council and to all 12 Lancashire district councils for information.

## Appendices

Appendix 'A' is attached to this report. For clarification it is summarised below and referenced at relevant points within this report.

Appendix	Title
Appendix 'A'	Draft Timetable of Meetings 2024/25

## Consultations

N/A

## Implications:

This item has the following implications, as indicated:

## Risk management

No significant risks have been identified.

## Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A



Lancashire County Council Timetable of Meetings 2024/25

		JUN '24	JUL '24	AUG '24	SEP '24	OCT '24	NOV '24	DEC '24	JAN '25	FEB '25	MAR '25	APR '25	MAY '25
<b>Audit, Risk and Governance Committee (w)</b>	2.00 pm Monday		22			14			27		24		
<b>Cabinet (w)</b>	2.00 pm Thursday	6	11		5	3	7	5	16	6	6	3	
<b>Children, Families and Skills Scrutiny Committee (w)</b>	10.30 am Wednesday	12			9*		6	18	29		10*		
<b>Community, Cultural and Corporate Services Scrutiny Committee (w)</b>	10.30am Thursday	27			26	31		9*		12	27		
<b>Company Member Cabinet Committee</b>	10.00 am Thursday	20			19			19			20 at 2.00pm		
<b>Corporate Parenting Board</b>	6.00pm Wednesday		24 at 1.30pm		11		20		22		12		
<b>Development Control Committee (w)</b>	10.30 am Wednesday	5	17		4	16		11	15		5		
<b>Employment Committee (w)</b>	1.00pm Tuesday		2		10		5		14		4		
<b>Environment, Economic Growth and Transport Scrutiny Committee (w)</b>	10.30am Thursday	13			12	24		4*	30		17*		
<b>Full Council (w)</b>	1.00pm Thursday		18			17		12		27 (B)	13		29 (AGM)
<b>Health and Adult Services Scrutiny Committee (w)</b>	10.30am Wednesday	26			18	30		13*		5	12		
<b>Lancashire Health and Wellbeing Board (w*)</b>	2.00pm Tuesday		16		3		12		21		11		
<b>Pension Fund Committee (w)</b>	10.30am Friday	14			13			6			7		
<b>Political Governance Working Group</b>	10am Thursday		4			10			29 at 2pm		20		
<b>Regulatory Committee (w)</b>	10.30am Wednesday	19			25		13		22		26		
<b>Scrutiny Management Board (w)</b>	2.00pm Tuesday		23				5			4	25		

\* = Change of day

B = Budget

AGM = Annual General Meeting

(w) = Meeting is webcast

(w\*) = Meeting is webcast but only when held in County Hall



**Meeting of the Full Council**  
**Meeting to be held on Thursday, 12 October 2023**

Report submitted by: Director of Finance

**Part A**

Electoral Division affected:  
N/A;

**Corporate Priorities:**  
N/A;

**Lancashire County Pension Fund Annual Report Year Ending 31 March 2023 & Investment Pooling Consultation**  
(Appendix 'A' refers)

Contact for further information:  
Catherine Hunt, Tel: (01772) 533757, Senior Governance Officer,  
catherine.hunt2@lancashire.gov.uk

**Brief Summary**

The Constitution of Lancashire County Council requires the Full Council to receive a report from the Pension Fund Committee on the performance and state of the Lancashire County Pension Fund and on investment activities during the preceding year. This report summarises key elements of the Fund, as detailed in the Annual Report approved by the Pension Fund Committee on 15 September 2023.

It also provides an update on a government consultation on investment pooling.

**Recommendation**

Full Council is asked to note the performance and state of the Lancashire County Pension Fund and investment activities for the year ended 31 March 2023 as set out in this report.

**Detail**

The Constitution of Lancashire County Council states that the Full Council should receive an annual report from the Pension Fund Committee on the state of the Lancashire County Pension Fund and on investment activities.

On 15 September 2023, the Pension Fund Committee considered the draft 2022/23 Annual Report of the Lancashire County Pension Fund and resolved that the Annual report and accounts of the Fund be approved subject to any minor amendments, inclusion of an updated audit opinion and small accounting updates to be agreed by the Head of Fund.

The Fund Annual Report includes the statement of accounts which are included within the county council's Statement of Accounts for the year ended 31 March 2023.

The external auditors of the Fund, Grant Thornton, will provide their opinion on the accounts of the county council alongside an opinion on the Annual Report of the Fund. The external audit opinion will focus on whether the information within the Annual Report is consistent with the audited financial statements included within the county council's Statement of Accounts.

Set out below is an outline of the Fund's performance and investment activity for the year, together with a summary of the key financials from the accounts.

## **Valuation 2022**

The formal Actuarial Valuation as at 31<sup>st</sup> March 2022 concluded in 2023. This involves an assessment of the financial health of the Pension Fund and determination of local employer contribution rates. The results showed a strong funding position of 115%. As part of this process, the Funding Strategy Statement, which sets out a clear and transparent funding strategy that will identify how each Fund employer's pension liabilities are to be met going forward, was revised and implemented.

## **Investment Performance**

The Fund has achieved a return on investments of 3.2% with the overall value of assets rising to £10.8bn. The Fund strategic asset allocations continue to be a well-diversified portfolio across different asset classes which supports in ensuring the investments are able to achieve the best returns.

## **Investment Recognition**

The investment performance outlined above has ensured the Fund continues to be well funded and was the top Fund in the 2022/23 Local Authority Fund league table for total fund performance. This league table is published by Pensions and Investment Research Consultants Ltd and the vast majority of Local Government Pension Funds are covered by this.

## **Administration**

The administration service implemented a new pension administration system called Universal Pensions Management with Lancashire going live at the end of October 2022. A transition to a new financial system (Oracle) used by the Pension Fund went live in December 2022/January 2023. These changes have presented challenges and overall service levels have been disappointing. However, it is anticipated that long term improvement is achievable for employers and scheme members.



Membership of the Fund now totals 189,608, a further increase of 5910 over the year, emanating from over 300 active employers.

## Investment Pooling Arrangements

100% of the Fund's assets are under management with Local Pensions Partnership Investments Limited and over 95% of the Fund's assets in pooled vehicles. This has resulted in investment management fee savings for Lancashire County Pension Fund of £20.8m in 2022/23 and a total £61.1m worth of savings since pooling began in 2016. These savings have continually been re-invested into the Fund to give greater returns.

A consultation on investment pooling within the Local Government Pension Scheme (LGPS) closed on 2<sup>nd</sup> October 2023. A response was considered by the Pension Fund Committee at its meeting on 15<sup>th</sup> September 2023 and has now been submitted by the Fund to the Department for Levelling Up, Housing and Communities. A copy of the response is available upon request.

Key themes within the consultation included:

- 1) **Increased pace of pooling** – a short-term requirement for pension funds to transition all listed assets to pools by 2025. The Fund is already 100% transitioned;
- 2) **Levelling up** – an ambition for pension funds to invest up to 5% of their assets under management in projects which support the levelling up agenda. The Fund already has significant investment in local property and UK infrastructure which is expected to exceed government targets; and
- 3) **Private equity** - an ambition for pension funds to allocate 10% of their assets to this asset class. The Fund currently invests over 8% of assets under management in private equity.

There was also a suggestion of a long-term direction of travel to increase pools assets under management to more than £50bn. A separate workstream is currently considering growth options for Local Pensions Partnership Investment Limited.

## Responsible Investment

Under the Local Government Pension Scheme regulations, the county council, as administering authority, has delegated Responsible Investment to the Pension Fund Committee to ensure the approach is appropriate. The Fund continues to work with the Local Authority Pension Funds Forum which undertakes extensive work in this area and Local Pensions Partnership Investment Limited. Local Pensions Partnership Investment Limited, is committed to a net zero carbon footprint across all the assets that it manages by 2050.



## Statement of Accounts extracts and key financial results.

- **Contributions income £172.5m (202/22 £161.5m)**

Total contribution income from employers and members for 2022/23 was £172.5m. Following the 2019 actuarial valuation, the Fund gave some employers the option to pay their 3-year future service rate and deficit contributions up-front. This pre-payment occurred in 2020/21, The Fund policy is to recognise contribution income in the period of receipt. The contributions for the last two financial years have been comparable.

- **Management Expenses £116.8m (2021/22 £168.1m)**

Management expenses include administrative expenses, investment management expenses and oversight and governance costs. The decrease in the expenses (compared to 2021/22) is largely down to the Fund Performance resulting in lower investment management fees.

- **Change in market value of investments £210.9m (2021/22 £1217.8m)**

The change in market value of investments increased during the year.

The Annual Report of the Fund is to be published in line with the statutory deadline of 1 December 2023 and will be made available to view via the county council's website and the Lancashire County Pension Fund website.

## Consultations

Local Pensions Partnership Administration Limited  
Local Pensions Partnership Investment Limited

Grant Thornton is in the process of reviewing the accounts of the Fund and will provide an opinion on both the accounts, and the consistency of the Annual Report with the accounts in due course.

## Implications:

This item has the following implications, as indicated:

## Risk management

As the Administering Authority, it is important that the county council receives regular updates from the Pension Fund Committee regarding the activity and performance of the Fund.







**Meeting of the Full Council**  
**Meeting to be held on Thursday, 12 October 2023**

Report submitted by: Director of Finance

**Part A**

Electoral Division affected:  
N/A;

**Corporate Priorities:**  
N/A;

**Appointment of New Employer Representative on the Lancashire Local Pension Board**

Contact for further information:  
Catherine Hunt, Tel: (01772) 533757, Senior Governance Officer,  
catherine.hunt2@lancashire.gov.uk

**Brief Summary**

This report relates to the appointment of a new employer representative on the Lancashire Local Pension Board.

**Recommendation**

Full Council is asked to approve:

- (i) The appointment of Mr Mark Davies as a new employer representative on the Lancashire Local Pension Board for the length of term, as set out in the report.
- (ii) Subject to (i), the new Board member be bound by the county council's Code of Conduct with immediate effect.

**Detail**

The Terms of Reference for the Lancashire Local Pension Board state that the Board shall consist of nine members on the basis of an independent Chair, four Scheme member representatives (drawn from the membership of the Fund) and four employer representatives comprising of:

- Two nominated by Lancashire County Council.

- One nominated by Unitary, City, and Borough Councils and the Police/Fire bodies.
- One nominated following consultation with the other employers within the Pension Fund.

The new appointment relates to the representative for the Unitary, City, Borough Council and Police/Fire bodies, following the resignation of Mr Anthony Wilkinson earlier this year.

Details of the vacancy were circulated via the Chief Executives of the Unitary, City and Borough Councils and to Chief Officers of the Police and Fire bodies. The vacancy was also advertised on the Lancashire County Pension Fund website during May 2023.

To be considered for the role, an individual must be nominated by their employer. One application was received from Mr Mark Davies, Chief Executive at Lancaster City Council, supported by Councillor Caroline Jackson, Deputy Leader of the City Council.

Under the terms of reference for the Local Pension Board, interviews are only required where more than one suitable candidate is identified.

Following consideration of Mr Davies application against the role profile and an informal discussion with the Head of Fund, it is considered that Mr Davies is a suitable candidate to fill the vacancy. The Chair of the Local Pension Board also supports the appointment.

The proposed appointment, reported to and noted by the Pension Fund Committee on 15 September 2023, will commence on 13 October 2023 for a period of 4 years with an option to extend for a further 4 years, subject to Full Council approval.

Should the appointment be approved by Full Council the new Board member will be bound by the county council's Code of Conduct with immediate effect to enable them to receive agenda (part I and part II reports) and attend their first board meeting on 17 October 2023.

The term of office will come to an end for the new representative if they:

- Cease to be employed by their current employer.
- Are appointed to a role with responsibility for the management or administration of the Fund.
- Have a conflict of interest which cannot be managed in accordance with the Pension Board's Conflict of Interests Policy.
- Fail to attend meetings, undertake any training, or otherwise comply with the requirements of being a member of the Pension Board.

With the exception of the Independent Chair of the Local Pension Board, members do not receive a salary but are able to claim expenses in accordance with the Terms of Reference of the Board.



## Consultations

Chair of Lancashire Local Pension Board  
Head of Fund  
Pension Fund Committee

## Implications:

This item has the following implications, as indicated:

## Risk management

In accordance with Section 5(4) (c) of the Public Service Pensions Act 2013 the Lancashire Local Pension Board is required to include Scheme Member and employer representatives in equal numbers, thereby ensuring that it can undertake its role in assisting the Administering Authority with the governance and administration of the Lancashire County Pension Fund. The appointment of a new employer representative on the Lancashire Local Pension Board in accordance with the Board's Succession Plan will minimise the risk of disruption to the effective operation of the Board.

## Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		



**Meeting of the Full Council**  
**Meeting to be held on Thursday, 12 October 2023**

Report submitted by: Director of Law and Governance

**Part B**

Electoral Division affected:  
(All Divisions);

**Corporate Priorities:**  
N/A;

**Report of the Cabinet (Part B)**  
(Appendix 'A' refers)

Contact for further information:  
Craig Alker, Tel: (01772) 537997, Democratic Services Officer (Technical),  
[craig.alker@lancashire.gov.uk](mailto:craig.alker@lancashire.gov.uk)

**Brief Summary**

The report of the Cabinet from its recent meeting on 6 July 2023 and 7 September 2023 is attached at Appendix 'A'.

The agenda, reports and minutes of the meeting are available to view [here](#). Members can also contact the officers specified in each report for further information about each item.

This report also presents details of an urgent key decision taken since the last meeting of Full Council, in accordance with Standing Order C22.

**Recommendation**

That the report of the Cabinet, as now presented, be noted.

**Appendices**

Appendix 'A' is attached to this report. For clarification it is summarised below and referenced at relevant points within this report.

<b>Appendix</b>	<b>Title</b>
Appendix 'A'	Report of the Cabinet





## Meeting of the Cabinet (6 July 2023)

**Chair:** County Councillor Phillippa Williamson

### Part I (Open to Press and Public)

#### Annual Reports of the County Council's Champions

Cabinet considered the annual reports of the county council's six Champions. The annual reports outlined the activities each Champion had undertaken between 1 April 2022 and 31 March 2023, in the respective roles they held, from the resources allocated to them.

**Resolved:** That, following consideration of the annual reports of the county council's Champions, the changes to the Champion Grants Scheme, and the revised scheme as set out at Appendix 'B' of the report, be approved and that the Champions be thanked for the work they had undertaken during the course of the year.

#### Annual Reports of the Lead Members

Cabinet received the annual reports of the Lead Members. It was noted that the role of the Lead Members was to work with and support the Cabinet in the delivery of the Cabinet's vision for the county council and the council's corporate priorities.

**Resolved:** That, following consideration of the annual reports of the Lead Members, the annual reports be noted and that the Lead Members be thanked for the work they had undertaken during the course of the year.

#### Procurement Report

Cabinet considered a report seeking approval to commence the following procurement exercises in accordance with the county council's procurement rules:

- i. Supported Accommodation for Young People and Combined Family Services
- ii. Provision of NHS Health Checks

The report also sought approval to waive the council's Procurement Rules as set out in Appendix 'R' of the council's Constitution for the extension of the following contract for a further four months, an additional month than that permitted by the council's Procurement Rules, to allow the procurement exercise to be satisfactorily completed:

- i. Provision of Extra Care Services at Primrose Gardens, Chorley.

**Resolved:** That

- i. The commencement of procurement exercises for the following be approved:
  - a. Supported Accommodation for Young People and Combined Family Services
  - b. Provision of NHS Health Checks
- ii. The waiving of the county council's Procurement Rules to allow an extension of the contract for the provision of Extra Care Services at Primrose Gardens, Chorley as set out at Appendix 'A', be approved.

### **Establishment of a North West Regional Business Unit for Rail**

Cabinet considered a report on the establishment of a North West Regional Business Unit for Rail.

**Resolved:** That

- i. Approval be given for Lancashire County Council to become a Member of the North West Regional Business Unit for Rail; and
- ii. The Director of Highways and Transport be authorised, in consultation with the Director of Law and Governance, Director of Finance and the Cabinet Member for Highways and Transport, to agree and finalise the terms of the North West Regional Business Unit for Rail's Collaboration Agreement.

### **National Productivity Infrastructure Fund**

Cabinet considered a report that proposed to reallocate funds from underspending projects within the National Productivity Infrastructure Fund programme to other projects.

**Resolved:** That the following be approved:

- i. The reallocation of £432,000 to the existing National Productivity Infrastructure Fund project – A583 Riversway & Strand Road Corridors;
- ii. The reallocation of £75,000 to provide extra funding to certain capital traffic signal upgrade projects; and
- iii. The use of £294,000 for a contribution towards a junction modernisation and installation of red light/speed on green enforcement cameras at the "5 Ways/A59 junction/Hayfield Junction", Ormskirk.



### **Proposed Toucan Crossing, Bocholt Way, Rawtenstall**

Cabinet considered a report that proposed to provide a Toucan crossing on Bocholt Way, Rawtenstall.

**Resolved:** That the proposed creation of a Toucan Crossing, as set out at Appendix 'A' of the report, be approved.

### **Proposed Zebra Crossing, (B6430) Park Hill Road, Garstang**

Cabinet considered a report that proposed to provide a zebra crossing and associated works on the B6430, Park Hill Road, Garstang.

**Resolved:** That the installation of a zebra crossing and associated works on the B6430, Park Hill Road, Garstang as shown on the plan as set out at Appendix 'A' of the report, be approved.

### **Lancashire County Council (Queen Street and Queen Square, Lancaster, Lancaster City) (Prohibition of Driving and One Way Traffic) Experimental Order 2022**

Cabinet considered a report that proposed to make the Experimental Traffic Regulation Order for a prohibition of driving for all motor vehicles on Queen Street at its junction with King Street and one-way traffic on Queen Square, Lancaster permanent, which was required to improve road safety for cyclists using the cycle lane on King Street.

**Resolved:** That the making permanent of the Experimental Traffic Regulation Order as advertised and attached at Appendix 'A' of the report and supporting plan attached at Appendix 'B' of the report, be approved.

### **Lancashire Place Integration Deal**

Cabinet considered a report that provided an update on the recent decision of the Integrated Care Board (which had responsibility for the budget and performance of the NHS in Lancashire and South Cumbria) to delegate responsibility for some NHS services to all four Places in the Lancashire and South Cumbria Integrated Care System including Lancashire Place.

An update was also received following the outcome of the decision made at the Integrated Care Board at its meeting on 5 July 2023.

**Resolved:** That

- i. The update on the outcome of the decision made at the Integrated Care Board at its meeting on 5 July 2023, be noted; and
- ii. The delegation be welcomed as the first step toward closer integration between health and care, recognising that further delegations from other partners will be expected, including from the county council, and that it be



noted that further decisions from Cabinet including decisions in relation to governance would be required in due course.

### **Care Leaver Covenant - Whole Council Approach**

Cabinet considered a report that proposed the county council signed up to and adopted the Care Leaver Covenant's 'whole council approach', in order to improve the services provided to and opportunities for care leavers (i.e. Local Offer) with the county council's partners in Lancashire.

**Resolved:** That

- i. The county council sign up to the Care Leaver Covenant's 'whole council approach' and adopts the five-part strategy, be approved; and
- ii. The responsibility for overseeing the county council's adoption and implementation of the Care Leavers Covenant 'whole council approach' be added to the Terms of Reference of the Corporate Parenting Board.

### **SEND Sufficiency Strategy Implementation - Provision of Special School Places at Padiham St Leonard's Voluntary Aided Church of England Primary School and Update on Special Educational Needs and Disabilities Provision**

Cabinet considered a report that provided an update on the implementation of the SEND Sufficiency Strategy approved by Cabinet in October 2020 and outlined the proposals to increase the availability of special needs provision throughout the county, through the expansion of special school places and through the further development of mainstream school Special Educational Needs Units. The report also requested funding for the opening of the second Special Educational Needs Unit at Padiham St Leonard's Voluntary Aided Church of England Primary School.

**Resolved:** That, following consideration of the update on the implementation of the SEND Sufficiency Strategy as set out in the report, the funding as set out in Appendix 'A' of the report, for the opening of the second Special Educational Needs Unit at Padiham St Leonard's Voluntary Aided Church of England Primary School, be approved.

### **Recommendation of the Edward Stocks Massey Bequest Fund Joint Advisory Committee**

Cabinet considered a report on the recommendations of the Edward Stocks Massey Bequest Fund Joint Advisory Committee.

**Resolved:** That

- i. The allocation of funds as recommended by the Joint Advisory Committee at its meeting on 16 June 2023 as set out at Appendix 'A' of the report, be approved; and
- ii. The interview panel of the Joint Advisory Committee be authorised to award the scholarships at its meeting on 1 September 2023, in respect of the Higher Education Student Scholarship Awards.



## **Lancashire Electric Vehicle Infrastructure Strategy**

Cabinet considered a report on a new Electric Vehicle Infrastructure Strategy for Lancashire and Blackburn with Darwen.

**Resolved:** That, following consideration of the information provided in the report, the Lancashire and Blackburn with Darwen Electric Vehicle Infrastructure Strategy as set out at Appendix 'A' of the report, be approved.

## **Lancashire Community Food Grant Scheme 2023-24**

Cabinet considered the Lancashire Community Food Grant Scheme for 2023-24. It was noted that over the last three years, the communities' team had administered the Lancashire Community Food Grant Scheme. The Scheme was a small grants programme for community groups within Lancashire and was aimed at local organisations within the voluntary, community and faith sector that delivered projects to tackle food insecurity.

**Resolved:** That

- i. The allocation of £100,000 to the Lancashire Community Food Grant Scheme for 2023-24, with one application round in late summer/autumn 2023, be approved; and
- ii. The Head of Service for Health, Equity, Welfare and Partnerships be authorised, in consultation with the Cabinet Member for Health and Wellbeing, to approve individual grants under this scheme.

## **Tackling Loneliness in Over 50s**

Cabinet considered a report on tackling loneliness and social isolation in over 50s. It was noted that in early 2023, the communities team carried out listening exercises with residents and partners and the evaluation of those listening exercises by the team had identified a number of projects which would provide an effective use of the available budget to address loneliness in over 50s.

**Resolved:** That the award of grant funding to the organisations as set out in the report, be approved.

## **Part II (Not Open to Press and Public)**

### **Building Schools for the Future**

Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972. The report contained information relating to the financial or business affairs of any particular person (including the authority holding that information). It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.



Cabinet considered a report on Building Schools for the Future.

**Resolved:** That the recommendations as set out in the report, be approved.

### **Asset Disposal in Chorley**

Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972. The report contained information relating to the financial or business affairs of any particular person (including the authority holding that information). It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

Cabinet considered a report on an asset disposal in Chorley.

**Resolved:** That the recommendations as set out in the report, be approved.

# Meeting of the Cabinet (7 September 2023)

**Chair:** County Councillor Phillippa Williamson

## Part I (Open to Press and Public)

### Corporate Performance Report - 2023/24 Quarter 1

Cabinet considered a report providing an overview of the key performance indicators as well as corporate risks and opportunities to enable monitoring against the four priorities of the corporate strategy:

- Delivering better services
- Protecting our environment
- Supporting economic growth
- Caring for the vulnerable

**Resolved:** That, following consideration of the report and the additional information set out in Appendices 'A' to 'C', the report be noted.

### The County Council's Financial Position - 2022/23 Outturn

Cabinet considered a report on the county council's 2022/23 revenue and capital outturn position.

**Resolved:** That

- i. The council's final revenue and capital outturn position for 2022/23 be noted; and
- ii. The transfer from the transitional reserve of £0.750m for the 2022/23 revenue overspend, be approved.

### Procurement Report

Cabinet considered a report seeking approval to commence the following procurement exercise in accordance with the county council's procurement rules:

- A601(M) Highways maintenance project

**Resolved:** That the commencement of procurement exercise for the following be approved:

- A601(M) Highways maintenance project.

## **Review of Premises Use Policy**

Cabinet considered a report on the review of the Premises Use Policy.

**Resolved:** That the following be approved:

- i. The revised Premises Use Policy 2023 as attached at Appendix 'A' of the report for implementation from 1 October 2023;
- ii. The introduction of the online method of application for all use of premises;
- iii. The introduction of the process to document all premise occupation; and
- iv. That the Director of Strategy and Performance, in consultation with the Cabinet Member for Resources, HR, and Property, be authorised to approve any charging exemptions with any agreements to be reviewed on an annual basis.

## **Amendment to Permit Parking and Pay & Display Provisions, Revocations and Introduction of Permit Parking Places, Pay and Display Parking, Prohibition and Restriction of Waiting, Prohibition of Loading, Limited Waiting Parking Places and Disabled Parking in Preston City and Lancaster**

Cabinet considered a report that proposed to make the following three Traffic Regulation Orders to introduce various parking restrictions:

- Lancashire County Council (Various Roads, Preston City Area) (Revocation and Introduction Of Parking Places) Order 202\*.
- Lancashire County Council (Various Roads, Preston City Area) (Revocation, Prohibition and Restriction Of Waiting, Prohibition Of Loading, Limited Waiting Parking Places and Disabled Parking Places) Order 202\*.
- Lancashire County Council (Lancaster and Preston City) (Amendment To Permit Parking Provisions) Order 202\*.

**Resolved:** That the proposals for new and existing restrictions on the various lengths of road as detailed within the report and as set out in the Draft Orders, Appendices 'A3', 'B3' and 'C3' of the report, for the reasons outlined in the Statement of Reasons at Appendices 'D1' and 'D2' of the report, be approved.

## **Leyland Road No Waiting At Any Time and Bus Stop Relocation Proposal**

Cabinet considered a report proposing to implement No Waiting At Any Time on Leyland Road between The Cawsey and the old Sumpter Horse Pub, Penwortham.

**Resolved:** That the following be approved:

- i. The making of the order for introductions of No Waiting At Any Time restrictions (Appendix 'A' of the report refers); and
- ii. The implementation of proposed bus stops clearways and associated bus stop infrastructure (Appendix 'B' of the report refers).





### **Proposed Speed Cushions - Church Brow, Halton**

Cabinet considered a report proposing to introduce a 20mph zone and accompanying speed cushions on Church Brow and Halton Road, Halton. The scheme had been designed to reduce vehicle speeds and subsequent speed related collisions.

**Resolved:** That the proposed speed cushion scheme, to accompany the proposed 20mph zone, as set out in Appendix 'A' of the report, be approved.

### **Proposed Speed Limit Order on Edith Rigby Way, Bartle Lane, East West Link Road, Sandy Lane and Cottam Link Road, Preston and Lea Lane South and Lea Lane North, Newton with Clifton**

Cabinet considered a report that proposed a Speed Limit Order, to set appropriate speed limits for the newly constructed Edith Rigby Way, East West Link Road and Cottam Link Road, Lea Lane North and Lea Lane South. It was also proposed to lower the existing speed limits on Bartle Lane and Sandy Lane which connect into the new roads.

**Resolved:** That the proposals to introduce appropriate speed limits and lower existing speed limits on the roads listed in the report, as set out in the plans attached at Appendix 'A' of the report, be approved.

### **Roundabout Preventative and Resurface Programme 2023/24**

Cabinet considered a report on the Roundabout Preventative and Resurface Programme for 2023/24. The programme of works had been created to prevent the deterioration of a number of roundabouts throughout Lancashire.

**Resolved:** That the following be approved:

- i. The proposed programme of preventative works, as set out in Appendix 'A' of the report, for delivery in the 2023/24 financial year; and
- ii. A proposed roundabout resurfacing programme be presented to Cabinet for approval later in the financial year.

### **Determination of Polished Stone Values and High Friction Surfacing Requirements - Code of Practice**

Cabinet considered a report on the Code of Practice for the determination of Polished Stone Values and High Friction Surfacing requirements.

**Resolved:** That the 'Determination of Polished Stone Value and High Friction Surfacing Requirements' Proposed Code of Practice as set out at Appendix 'A' of the report, be approved.

### **Transport Asset Management Plan Phase 2 Year 3 - Data Refresh 2023**

Cabinet considered a report on the Transport Asset Management Plan Phase 2 Year 3 - Data Refresh 2023. It was noted that the Transport Asset Management Plan 2015-



2030 was approved by the Cabinet Member for Highways and Transport on 10 June 2014 and identified the key strategic priorities of the county council.

**Resolved:** That

- i. The update on progress outlined in the Transport Asset Management Phase 2 Year 3 – Data Refresh 2023 as set out at Appendix 'A' of the report, be noted;
- ii. The Director of Strategy and Performance, in consultation with the Cabinet Member for Highways and Transport, be authorised to approve and publish the full and final version of the 'Transport Asset Management Plan Phase 2 Year 3 - Data Refresh 2023';
- iii. The use of the data for lifecycle modelling and allocation of funds in line with the Transport Asset Management Plan principles in the development of the county council's 2024/25 Highways Capital programme, which will be presented to Cabinet in March 2024, be approved; and
- iv. The continued monitoring of performance against the standards set, be approved.

### **Adult Social Care Short Breaks Policy**

Cabinet considered a report on the Adult Social Care Short Breaks Policy. The Adult Social Care Short Breaks Policy (formerly Respite Policy) set out the county council's approach to providing and charging for Short Breaks from October 2023.

**Resolved:** That the proposed Adult Social Care Short Breaks Policy as set out at Appendix 'A' of the report, be approved.

### **Alternative Provision Strategy 2023-2026**

Cabinet considered a report that provided an update on the development and the use of alternative provision in Lancashire. In October 2020, Cabinet approved the current Alternative Provision Strategy 2020 to 2024.

**Resolved:** That, following consideration of the report and the new Alternative Provision Strategy 2023 and 2026 as set out in Appendix 'A' of the report, the report be noted.

### **SEND Sufficiency Strategy Implementation - Provision of Special School Places and Special Educational Needs Units at Mainstream Schools**

Cabinet considered a report that provided an update and review on the implementation of the SEND Sufficiency Strategy and outlined proposals to increase the availability of special needs provision throughout the county, through the expansion of special school places and through the further development of Special Educational Needs Units at mainstream schools.



**Resolved:** That

- i. Approval be given to initiate the feasibility studies for the 11 special schools detailed within the report that had expressed an interest in increasing the capacity and number of special school places within their schools;
- ii. Approval be given to initiate the informal consultation process to expand and increase the numbers of special school places at The Loyne Specialist School in Lancaster, Kirkham Pear Tree School, Acorns Primary School in Preston, Mayfield Specialist School in Chorley, The Coppice School in Preston and Kingsbury Primary School in Skelmersdale to create additional places from January 2024, and in the longer-term;
- iii. The Executive Director of Education and Children's Services, in consultation with the Cabinet Member for Education and Skills, be authorised to review the outcomes of the informal consultations, and to decide whether to proceed with the formal consultations for the January 2024 and longer-term expansions in relation to the six schools identified in (ii) above;
- iv. Agreement be given in principle for the provisional costings for any refurbishment or other building works required to create additional capacity in the six schools identified in (ii) above;
- v. The Executive Director of Education and Children's Services, in consultation with the Cabinet Member for Education and Skills, be authorised to make decisions about any revised costings for the six schools identified in (ii) above;
- vi. Approval be given to initiate the feasibility studies and informal consultation process to create Special Educational Needs units at Poulton St Chad's Church of England Primary School, and Flakefleet Primary School in Fleetwood;
- vii. The Executive Director of Education and Children's Services, in consultation with the Cabinet Member for Education and Skills, be authorised to review the outcomes of the informal consultations and to decide whether to proceed with the formal consultations for the development of Special Educational Needs units at the two schools identified in (vi) above;
- viii. Following consideration of the results of the formal consultation, approval be given to increase the number of special school places at Applebee Wood Specialist School, Lostock Hall, Preston by 20 places to 167, which would be created through additional teaching spaces on the school site; and
- ix. Following consideration of the results of the formal consultation, approval be given to remove the boarding provision at Bleasdale School, Silverdale.

**The Future of Maintained Nursery Provision at Gisburn Road Community Primary School, Barnoldswick**

Cabinet considered a report on the future of the Maintained Nursery Provision at Gisburn Road Community Primary School, Barnoldswick.

**Resolved:** That approval be given to publish the Statutory Notice, to begin the consultation period on the future of the maintained nursery provision currently delivered by Gisburn Road Community Primary School, Barnoldswick.



## **Economic Development and Skills Promotion Activity Grants**

Cabinet considered a report on the Economic Development and Skills Promotion Activity grants.

**Resolved:** That the county council's Executive Director of Resources (Section 151 Officer) in consultation with the Director of Law and Governance (Monitoring Officer), and the Cabinet Member for Economic Development and Growth, be authorised to approve bids and receive external grant resource for economic development and skills promotion activities, as set out in the report and in accordance with the protocol, set out at Appendix 'A' of the report.

## **Action Plan to Deliver "Reasonable Adjustments" Arising from Local Government and Social Care Ombudsman Findings**

Cabinet considered a report setting out the actions proposed to be delivered arising from two recent findings of fault by the Local Government and Social Care Ombudsman in relation to failures to provide "reasonable adjustments" for Deaf and disabled people as required under the Equality Act 2010.

**Resolved:** That the following be approved:

- i. The actions proposed to raise general awareness amongst employees of the county council on the Equality Act 2010's requirements to provide "reasonable adjustments" for service users/customers/members of the public with disabilities where required;
- ii. The development of actions to specifically address the barriers which Deaf people face in accessing information and communicating with the county council; and
- iii. That a further action be added to provide training for Committee Chairs and other councillors on the Equality Act and the requirement to provide reasonable adjustments.

## **Part II (Not Open to Press and Public)**

### **Chorley - Land Disposal**

Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972. The report contained information relating to the financial or business affairs of any particular person (including the authority holding that information). It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

This report was withdrawn at the meeting.

**Resolved:** That the report be withdrawn.



## Part II (Not Open to Press and Public) – Urgent Business

### Farington Cricket Project

Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972. The report contained information relating to the financial or business affairs of any particular person (including the authority holding that information). It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

Cabinet considered a report on the Farington Cricket Project.

The reason of urgency is due to the to the urgent and final commercially confidential negotiations between the county council and other respected parties which had just concluded. Senior county council officers and Members have been involved in these strategic discussions which have resulted in the need to seek urgent approval to allow the project to move forward and to ensure that critical milestones were met.

**Resolved:** That the recommendations, as set out in the report, be approved, and that the decision be implemented immediately for the purposes of Standing Order C29 as any delay could adversely affect the execution of the county council's responsibilities, primarily to allow the project to proceed and legal discussions to commence without any delay.

## Urgent Key Decisions

It is a requirement of Standing Order C22 that any urgent Key Decision taken under the provisions of Standing Order C21 must be reported to Full Council for information.

The following urgent Key Decision was taken by Cabinet at its meeting on 7 September 2023:

- Farington Cricket Project

**Meeting of the Full Council**  
**Meeting to be held on Thursday, 12 October 2023**

Report submitted by: Director of Law and Governance

**Part B**

Electoral Division affected:  
None;

**Corporate Priorities:**  
N/A;

**The Urgency Committee**  
(Appendix 'A' refers)

Contact for further information:  
Craig Alker, Tel: (01772) 537997, Democratic Services Officer (Technical),  
[craig.alker@lancashire.gov.uk](mailto:craig.alker@lancashire.gov.uk)

**Brief Summary**

The report attached at Appendix 'A' sets out details of the decisions taken by either the Director of Law and Governance (the Monitoring Officer) or the Executive Director of Resources under the county council's urgent business procedure on behalf of the Urgency Committee.

**Recommendation**

That the report of the Urgency Committee, as now presented, be noted.

**Local Government (Access to Information) Act 1985**  
**List of Background Papers**

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		





## Report of the Urgency Committee Decision Date: 30 August 2023

**Decision Taker:** Director of Law and Governance

### **Committee Chairs and Deputy Chairs, and Combined Fire Authority Membership Changes**

**Resolved:** The Director of Law and Governance, following consultation with the Chair and Deputy Chair of the Urgency Committee of Full Council, approved the following appointments:

- (i) County Councillor Sue Hind to replace County Councillor Andrea Kay as Chair of the Children, Families and Skills Scrutiny Committee for the remainder of the 2023/24 municipal year.
- (ii) County Councillor Sue Hind to be a member of and replace County Councillor Andrea Kay as Deputy Chair of the Scrutiny Management Board for the remainder of the 2023/24 municipal year.
- (iii) County Councillor Andrea Kay to replace County Councillor Sue Hind as Chair of the Regulatory Committee for the remainder of the 2023/24 municipal year.
- (iv) County Councillor Matthew Salter to replace County Councillor Andrea Kay as a Conservative Group member of the Lancashire Combined Fire Authority for the remainder of the 2023/24 municipal year.

# Decision Date: 19 September 2023

**Decision Taker:** Executive Director of Resources

## **Lancashire Pensions Partnership Amendments to the Articles of Association**

**Resolved:** The Executive Director of Resources, following consultation with the Chair and Deputy Chair of the Urgency Committee of Full Council:

- (i) Approved the changes to the Articles of Local Pensions Partnership Limited as agreed by the Pension Fund Committee.
- (ii) Authorised the Director of Law and Governance to make minor textural amendments to the draft Articles in Annex '1', with the agreement of the Local Pensions Partnership Limited and/or London Pensions Fund Authority.



# Decision Date: 19 September 2023

**Decision Taker:** Executive Director of Resources

## **Lancashire Combined Fire Authority Membership Change**

**Resolved:** The Executive Director of Resources, following consultation with the Chair and Deputy Chair of the Urgency Committee of Full Council, approved the following appointment:

- (i) County Councillor Peter Britcliffe to replace County Councillor Loraine Cox as a Conservative Group member of the Lancashire Combined Fire Authority for the remainder of the 2023/24 municipal year.





**Meeting of the Full Council**  
**Meeting to be held on Thursday, 12 October 2023**

Report submitted by: Director of Law and Governance

**Part B**

Electoral Division affected:  
None;

**Corporate Priorities:**  
N/A;

**The Audit, Risk and Governance Committee**  
(Appendix 'A' refers)

Contact for further information:  
Hannah Race, Tel: (01772) 530655, Senior Democratic Services Officer,  
hannah.race@lancashire.gov.uk

**Brief Summary**

The report of the Audit, Risk and Governance Committee from its meeting held on 24 July 2023 is attached at Appendix 'A'.

The agenda, reports and minutes of the meeting are available to view [here](#).

Members can also contact the officers specified in each report for further information.

**Recommendation**

That the report of the Audit, Risk and Governance Committee, as now presented, be noted.



## Meeting of the Audit, Risk and Governance Committee (24 July 2023)

**Chair:** County Councillor Alan Schofield

### Part I (Open to Press and Public)

#### Treasury Management Activity 2022/23

The committee considered a report presented by Mike Jensen, Director of Investment on the council's treasury management activities occurring in the financial year 2022/23 and the position at 31 March 2023.

**Resolved:** That the review of treasury management activity 2022/23, as presented, be noted.

#### Statement of Accounts 2022/23

The committee considered a report presented by Khadija Saeed, Head of Corporate Finance on the delay to the council's statement of accounts for the financial year 2022/23.

**Resolved:** That the delay to the publication of the council's statement of accounts for the financial year 2022/23 be noted.

#### External Audit - Audit Progress Report and Sector Update

The committee considered a report presented by Stuart Basnett, Audit Manager at Grant Thornton which provided an update on the audit and wider sector as of July 2023.

**Resolved:** That the Audit Progress Report and Sector Update for July 2023, as presented, be noted.

#### External Audit - Lancashire County Council Audit Plan 2022/23

The committee considered a report presented by Sarah Ironmonger, Partner at Grant Thornton on the Lancashire County Council Audit Plan for 2022/23.

**Resolved:** That the Lancashire County Council Audit Plan 2022/23, as presented, be noted.

## **External Audit - Lancashire County Pension Fund Audit Plan 2022/23**

The committee considered a report presented by Sarah Ironmonger, Partner at Grant Thornton on the Lancashire County Pension Fund Audit Plan for 2022/23.

**Resolved:** That the Lancashire County Pension Fund Audit Plan 2022/23, as presented, be noted.

## **Internal Audit Progress Report**

The committee considered a report presented by Andy Dalecki, Head of Internal Audit which provided an update on the Internal Audit Service's work and outcome for 2022/23, for the period to 27 June 2023.

**Resolved:** That the Internal Audit Progress Report, as presented, be noted.

## **Internal Audit Annual Report 2022/23**

The committee considered a report presented by Andy Dalecki, Head of Internal Audit which set out the Internal Audit Annual Report 2022/23.

**Resolved:** That the Internal Audit Annual Report for 2022/23, as presented, be noted.

## **Internal Audit Charter**

The committee considered a report presented by Andy Dalecki, Head of Internal Audit which set out the updated Internal Audit Charter.

**Resolved:** That the Internal Audit Charter, as presented, be approved.

## **Review of Arrangements for the Oversight of Council Controlled Companies**

The committee considered a report presented by Paul Bond, Head of Legal, Governance and Registration on the work undertaken to strengthen the county council's strategic management of its wholly or partly owned companies.

**Resolved:** That

- i) The information about the oversight of council controlled companies, in particular the role of the newly established Company Member Cabinet Committee, be noted; and
- ii) Any risks identified by the Company Member Cabinet Committee in relation to companies be reported to the Audit, Risk and Governance Committee as appropriate.



## **Corporate Risk and Opportunity Register – Quarter 1 Update**

The committee considered a report presented by Paul Bond, Head of Legal, Governance and Registration which set out the updated Corporate Risk and Opportunity Register for Quarter 1 of 2023/24.

**Resolved:** That the updated Corporate Risk and Opportunity Register, as presented, be noted.

## **Chairman's Annual Report**

The committee considered the Chairman's Annual Report for 2022/23.

**Resolved:** That the Chairman's Annual Report for 2022/23 be noted.

## **Draft Work Plan 2023/24**

The committee considered a report which set out the draft work plan for the Audit, Risk and Governance Committee for 2023/24.

**Resolved:** That the Audit, Risk and Governance Committee work plan for 2023/24, as presented and reviewed, be noted.

## **Part II (Not Open to Press and Public)**

### **Appendix 'B' to Item 14 - Corporate Risk and Opportunity Register - Quarter 1 Update**

(Not for Publication – Exempt information as defined in Paragraphs 3 and 7 of Part 1 of Schedule 12A to the Local Government Act, 1972. It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interests in disclosing the information).

The committee considered the private and confidential Appendix B to Item 14 – Corporate Risk and Opportunity Register – Quarter 1 Update.

**Resolved:** That

- i) Appendix B to Item 14 – Corporate Risk and Opportunity Register – Quarter 1 Update, be noted; and
- ii) A specific report on Risk CORP6 – cyber security be provided at a future committee meeting, following discussion with the service.

### **Counter Fraud, Special Investigations and Whistleblowing Annual Report**

(Not for Publication - Exempt information as defined in Paragraphs 2, 3 and 7 of Part 1 of Schedule 12A to the Local Government Act, 1972. It is considered that in all the



circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.)

The committee considered a private and confidential report presented by Peter Walker, Investigations Manager and Money Laundering Reporting Officer which outlined the current fraud risk landscape, a summary of fraud investigations completed and whistleblowing complaints received in 2022/23, and details of the Internal Audit Service's ongoing and planned anti-fraud work.

**Resolved:** That the Counter Fraud, Special Investigations and Whistleblowing Annual Report be noted.

**Meeting of the Full Council**  
**Meeting to be held on Thursday, 12 October 2023**

Report submitted by: Director of Law and Governance

**Part B**

Electoral Division affected:  
None;

**Corporate Priorities:**  
N/A;

**The Employment Committee**  
(Appendix 'A' refers)

Contact for further information:  
Hannah Race, Tel: (01772) 530655, Senior Democratic Services Officer  
hannah.race@lancashire.gov.uk

**Brief Summary**

The report of the Employment Committee from its meeting held on 11 July 2023 is attached at Appendix 'A'.

The agenda, reports and minutes of the meeting are available to view [here](#).

Members can also contact the officers specified in each report for further information about each item.

**Recommendation**

That the report of the Employment Committee, as now presented, be noted.

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A



## Meeting of the Employment Committee 11 July 2023

**Chair:** County Councillor Phillippa Williamson

### Part I (Open to Press and Public)

#### Travel and Expenses Policy and Procedure – 12 Month Review

The committee considered a report presented by Katie Dunne, Human Resources Service Manager which set out the revised Travel and Expenses Policy and Procedure for approval, following a 12-month review of the policy.

**Resolved:** That the amended Travel and Expenses Policy and Procedure, as set out, be approved.

#### Annual Leave Entitlement for Staff Not Covered by the National Joint Council Pay Agreement

The committee considered a report presented by Katie Dunne, Human Resources Service Manager which set out the impact of an additional day's annual leave on employee groups within the council who were not covered by the National Joint Council for Local Government Services 2022-23 pay award.

**Resolved:** That an additional day's annual leave be applied to county council staff on Soulbury conditions of service with effect from 1 April 2023, in order to retain parity with the National Joint Council for Local Government Services conditions of service.

#### Matters Arising under Urgent Business since the Last Meeting

The committee considered a report which summarised the decisions taken under the Employment Committee's Urgent Business procedure since its last meeting.

**Resolved:** That the matters arising under Urgent Business since the last meeting be noted.



**Meeting of the Full Council**  
**Meeting to be held on Thursday, 12 October 2023**

Report submitted by: Director of Law and Governance

**Part B**

Electoral Division affected:  
None;

**Corporate Priorities:**  
N/A;

**The Pension Fund Committee**  
(Appendix 'A' refers)

Contact for further information:  
Mike Neville, Tel: (01772) 533431, Senior Democratic Services Officer,  
mike.neville@lancashire.gov.uk

**Brief Summary**

The report of the Pension Fund Committee from its recent meeting is attached at Appendix 'A'.

The agenda, reports and minutes of the meeting are available to view [here](#) and Members can also contact the officers specified in each report for further information about each item.

**Recommendation**

That the report of the Pension Fund Committee, as now presented, be noted.

**Local Government (Access to Information) Act 1985**  
**List of Background Papers**

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		





## Meeting of the Pension Fund Committee 15<sup>th</sup> September 2023

**Chair:** County Councillor Eddie Pope

### Part I (Open to Press and Public)

#### Minutes of the last meeting.

The Committee was informed that since the last meeting confirmation had been received that Councillor M Jackson had replaced Councillor E Whittingham as the Co-opted member representing Blackburn with Darwen Council. Councillor D Borrow and Councillor M Dad had also been confirmed as continuing as the Co-opted members representing City and Borough Councils.

**Resolved:** That the updates regarding Co-opted members are noted and the Minutes of the meeting held on 16th June 2023 confirmed as an accurate record and signed by the Chair.

#### Budget Monitoring 2023/24 – Q1

The Committee considered a report on the financial performance of the Fund for the three-month period to 30<sup>th</sup> June 2023 together with a forecast for the year ending 31<sup>st</sup> March 2024.

**Resolved:** That the financial results of the Lancashire County Pension Fund for the 3 months to 30<sup>th</sup> June 2023, together the forecast variances, as set out in the report presented, is noted.

#### External Audit 22/23

The Committee considered a report on the external audit plan for 2022/23 and was informed that the proposed increase in fees reflected additional work associated with new audit standards, and the requirement to test the newly implemented pension administration/financial systems to check the transfer of data into the new systems.

#### Resolved:

1. That the 2022/23 external audit plan for the Lancashire County Pension Fund, as set out in the Appendix to the report presented, is noted.

2. That the Head of Fund circulate further information on the additional areas of work to be included in the audit and the associated increase in fees to members of the Committee outside of the meeting.

### **LCPF Breaches and Complaints 2022-23**

The Committee received a report which summarised the Lancashire County Pension Fund Breaches for the period 1st April 2022 to 31st March 2023 and was informed that the figures were in line with expectations and those of other Funds.

**Resolved:** That the report on Lancashire County Pension Fund Breaches for the period 1st April 2022 to 31st March 2023 is noted.

### **Lancashire County Pension Fund Annual Report 2022/23**

The Committee considered a draft copy of the Lancashire County Pension Fund Annual Report for the year ended 31<sup>st</sup> March 2023 which included the statement of accounts for the Fund (within the Lancashire County Council Statement of Accounts) and the Annual Report of the Lancashire Local Pension Board.

#### **Resolved:**

1. That the minor amendments highlighted in yellow to the Governance Compliance Statement in Section 'C' of Appendix 'A' to the report presented are approved.
2. That, subject to any minor changes, the inclusion of an updated audit opinion and small accounting updates to be agreed by the Head of Fund, the draft Lancashire County Pension Fund Annual Report 2022/23 set out at Appendix 'A' to the report presented is approved for publication on or before 1<sup>st</sup> December 2023.

### **Pension related training for Committee members**

The Committee considered a report on pension related training involving members of the Committee which had taken place since the last meeting.

**Resolved:** That the report is noted.

### **Responsible Investment Report**

The Committee considered a report on responsible investment matters covering Q2 (April to June 2023) and noted there would be an internal Responsible Investment workshop including content on the Taskforce on Climate related Financial Disclosures at 1.00pm on 3<sup>rd</sup> October 2023 in The Exchange at County Hall, Preston.

**Resolved:** That the update on responsible investment matters during Q2, as set out in the report presented, is noted.



## **Investment Panel - Updated Terms of Reference**

The Committee was informed that following a review the Investment Panel had agreed some minor amendments to the wording of its Terms of Reference which had subsequently been approved by Full Council on 13th July 2023 and included in the Constitution of the County Council.

**Resolved:** That the Committee note the revised Terms of Reference for the Investment Panel set out at Appendix 'A' to the report presented.

### **Date of Next Meeting**

It was reported that with the agreement of the Chair arrangements had been made for an additional meeting of the Committee to be held at 2.00pm on Thursday 16th November 2023 in The Savoy Suite, The Exchange, County Hall, Preston.

The Committee noted that the subsequent scheduled meeting would be held on Friday 1st December 2023 in Committee Room 'A' – The Tudor Room at County Hall, Preston, starting at 10.30am.

## **Part II (Not Open to Press and Public)**

### **Local Pensions Partnership Administration Update**

Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered a detailed report on the performance of the pension administration service against standard/targets during the 3 months to 30<sup>th</sup> June 2023 together with a performance update for July/August 2023 Concern was expressed about the continued service disruption experienced by some scheme members/employers following the implementation of a new pension administration service at LPP. Feedback was also provided on complaints handling, helpline surveys and employer engagement.

**Resolved:** That the comments of the Committee regarding performance of the pension administration service against standards and targets during 2022/23, as set out in Appendices 'A' and 'B' to the report presented is noted.

### **Appointment of a new Employer representative on the Lancashire Local Pension Board**

Exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee received a report on the proposed appointment of a new employer representative for the Unitary, City and Borough Councils and Police/Fire bodies on the Lancashire Local Pension Board.

**Resolved:** That the appointment of a new employer representative for the Unitary, City and Borough Councils and Police/Fire bodies on the Lancashire Local Pension Board, as set out in the report presented, is noted, and recommended to Full Council for approval.

### **Local Pensions Partnership Update**

Exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered an update report on activity by the Local Pensions Partnership and its subsidiaries up to 30th June 2023 including a position statement in response to the Department for Levelling Up, Housing and Communities consultation on LGPS investment pooling.

**Resolved:** That the updates on the activity and financial position of the Local Pensions Partnership and its subsidiaries, as set out in the report presented, are noted.

### **Investment Context Report**

Exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered a report on the macro-economic factors which influenced investment markets including inflation, interest rates and credit ratings.

**Resolved:** That the update on the macro-economic factors that influence the investment market in which the Lancashire County Pension Fund operates is noted.

### **Investment Performance Report**

Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered a report on the performance of the Fund in Q2 which included the performance of individual asset allocations against benchmarks, information on cashflow, and the current funding level.



## **Resolved:**

1. That the summary of the Fund's performance in Q2 (April to June 2023) as set out in Appendix 'A' to the report presented, is noted.
2. That a report on investment by the Fund into the Preston, South Ribble and Lancashire City Deal be presented to a future meeting.

## **Investment Panel Report**

Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

**Resolved:** That the Minutes of the Investment Panel on 15<sup>th</sup> June 2023 are noted.

## **LGPS Investment Pooling Consultation**

Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered a report on the draft response by the Fund to the various themes in the consultation and noted that the Fund was significantly more advanced in terms of the pooling of investments than other LGPS Funds and had achieved good fee savings as a result. It was noted that the draft response had been discussed with the Leader and leader of the opposition and that a final response would be submitted before the end of the consultation on 2<sup>nd</sup> October 2023

**Resolved:** That, subject to any minor amendments, the draft response to the DLUCH consultation on Local Government Pension Service investment pooling, as set out at Appendix 'B' to the report presented, is approved for submission before the end of the consultation period on 2<sup>nd</sup> October 2023.

## **Local Pensions Partnership Governance Review**

Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered an update report on the Governance Review and noted that as part of the project the Articles of Association for the Local Pensions Partnership Ltd had been reviewed to reflect changes to the funding arrangement and the composition of the LPP Board.

**Resolved:**

1. That the revised Articles of Association for the Local Pensions Partnership Ltd, as set out at Appendix 'A' to the report presented, are approved.
2. That the next steps in updating the Shareholder Agreement, as set out in the report presented, are approved.



**Meeting of the Full Council**  
**Meeting to be held on Thursday 12 October 2023**

Report submitted by: Director of Law and Governance

**Part B**

Electoral Division affected:  
N/A;

**Corporate Priorities:**  
N/A;

**The Overview and Scrutiny Committees**

Appendix 'A' refers.

Contact for further information:

Marianne Sherman, Tel: (01772) 533053, Business Support Officer,  
marianne.sherman@lancashire.gov.uk

**Brief Summary**

The most recent cycles of meetings of the Overview and Scrutiny Committees took place in the months of June, July, and September 2023. The reports of the committees are attached as follows at Appendix 'A':

- Scrutiny Management Board (25 July 2023)
- Children, Families and Skills (20 September 2023)
- Environment, Economic Growth and Transport (29 June and 21 September 2023)
- Health and Adult Services (12 July and 13 September 2023)

The agenda, reports and minutes of the meetings are available to view [here](#).

Members can also contact the officers specified in each report for further information about each item.

**Recommendation**

That the report of the Overview and Scrutiny Committees, as now presented, be noted.





## Meeting of the Scrutiny Management Board Tuesday 25 July 2023

**Chair:** County Councillor David Westley  
**Support Officer:** Gary Halsall

### Part I (Open to Press and Public)

#### Scrutiny Committee Work Programmes 2023/24

The committee was presented an overview of the work programmes for the Scrutiny Management Board and the four scrutiny committees for 2023/24.

**Resolved:** That;

- i. The work programme for the Scrutiny Management Board and the four scrutiny committees for 2023/24 be approved.
- ii. The Political Governance Working Group workplan and its timeline of activity for 2023/24 be noted.

#### Report on the activity of the Councillor Support Steering Group

The Scrutiny Management Board was presented a report on matters considered by the Councillor Support Steering Group since the Scrutiny Management Board last met on 18 April 2023.

**Resolved:** That;

- i. The Membership, and Terms of Reference for the Councillor Support Steering Group be noted.
- ii. The report of the Councillor Support Steering Group be received.

# Meeting of the Children, Families and Skills Scrutiny Committee Wednesday 20 September 2023

**Chair:** County Councillor Sue Hind  
**Support Officer:** Misbah Mahmood

## Part I (Open to Press and Public)

### Academisation / Commercialisation

The committee was presented with an update on academisation of education in Lancashire and the impact of this on the service. The update also detailed how this impacted our traded services and how the county council were seeking to capitalise on these opportunities where possible.

**Resolved:** That the following recommendations be shared with the Cabinet Member for Education and Skills:

- i. The Children, Families and Skills Scrutiny Committee thank the Education Improvement Service and support the Academisation and Commercialisation report.
- ii. An update on Academisation and Commercialisation be provided to the committee in 12 months.

### Education Strategy Annual Report 2023

The committee was presented with an update on the work of the Education Strategy for the academic year 2022/23. The report also provided an update on the wider work of the service and their next steps.

**Resolved:** That the following recommendations be shared with the Cabinet Member for Education and Skills:

- i. An update on Home Education (to include the number of children who are home educated in Lancashire, and where possible, attainment data on what they go on to achieve e.g., at college) to be presented to the committee at the January 2024 meeting, or at an appropriate time.
- ii. A piece of work to be completed to understand the reasons behind persistent absence, using data from the termly visits conducted by Attendance Workers, to be circulated to the committee when available.

- iii. Details of the number of permanent exclusions, broken down by district, including details of any specific clusters and trends to be circulated to the committee.
- iv. Details of the percentage and raw numbers of families not receiving any of their top three choices in secondary school admissions, and a breakdown by district to be circulated to the committee.
- v. Details of the cost to schools for a Behaviour Consultant to be circulated to the committee.
- vi. A structure chart or diagram to illustrate the different services which were offered to schools, including their roles and responsibilities be circulated to the committee at an appropriate time.

### **Report on School Place Planning Inquiry Day**

The committee received a summary report of the findings and recommendations from the School Place Planning (Mainstream and SEND) and School Transport Inquiry Day which was held on 21 June 2023.

**Resolved:** That the following recommendations be endorsed and shared with the Cabinet Member for Education and Skills and the Cabinet Members for Highways and Transport:

- i. A piece of work to take place on school place planning and how it has been distorted by various factors such as margin of error above 5% and new housing developments. Faith schools to also be included in this review.
- ii. Consideration be given to what issues cause inaccurate forecasting when the margin of error is above 5%.
- iii. Consideration be given to what measures can be taken to ameliorate the destabilisation of established schools when the margin of error is approaching 5%.
- iv. The Cabinet Member for Highways and Transport to consider the reinstatement of the Safer Travel Unit, as and when the budget allows.
- v. A report be presented to the Children, Families and Skills committee setting out how we work closer with the district planning authorities to ensure that we maximise developer contributions. Progress to be reported and updated on a regular basis on the Dashboard.
- vi. Consideration be given to a review of the procurement process for school transport contracts in relation to environmentally friendly issues such as cleaner, low carbon and greener options and for this to be considered as part of the scoring process. Review to include types of fuel, vehicle age and plans for electric/hydrogen vehicles etc.

- vii. That the Education Improvement Team liaise with schools and consider using the safest routes (not necessarily the shortest) to schools when assessing eligibility for home to school transport applications and proximity of schools to homes.
- viii. That the School Transport Team and School Place Planning team have a closer working relationship with the aim of endeavouring to avoid an allocation of a place for which school transport is eligible but cannot be provided due to a lack of capacity.
- ix. That a review of School Transport take place in conjunction with the Public Transport Team, to consider how best to increase uptake of greener school transport options and bus use more widely though better service provision. The aim of the review will be to provide sufficient places for all those who want to use the bus (notwithstanding the fundamental statutory obligation to provide for children who qualify for home to school transport). The review could explore:
  - a. increased co-ordination of commercial, subsidised, school buses, and where appropriate, school-commissioned bus services;
  - b. making better use of existing combined resources,
  - c. more flexible fares for young people, and co-ordination with the Bus Service Improvement Plan (BSIP)
- x. That the Cabinet Members for Education and Skills and Highways and Transport attend a meeting of the Lancashire Association of School Governing Bodies.

# Meeting of the Environment, Economic Growth and Transport Scrutiny Committee Thursday 29 June 2023

**Chair:** County Councillor Rob Bailey  
**Support Officer:** Gary Halsall

## Part I (Open to Press and Public)

### Report of the Public Realm Agreements Task Group

The committee received a final draft report which provided a number of findings and recommendations to the committee following a review of Public Realm Agreements in place between Lancashire County Council, the district councils and a small number of parish and town councils.

**Resolved:** That the recommendations of the Public Realm Agreements Task Group be supported.

# Meeting of the Environment, Economic Growth and Transport Scrutiny Committee

## Thursday 21 September 2023

**Chair:** County Councillor Rob Bailey  
**Support Officer:** Gary Halsall

### Part I (Open to Press and Public)

#### Road Closures

The committee received a report which explained what drove the decisions around the type of traffic management used by utility companies, and what Lancashire County Council's role was in that decision making process, including an outline of Lane Rental Schemes.

**Resolved:** That;

- i. The Cabinet Member for Highways and Transport gives consideration to;
  - a. Producing a list of contact numbers and contacts for utility companies and their contractors who install temporary traffic lights to be shared with all county councillors and for this to include those website addresses displaying road work information in Lancashire such as MapZone/MARIO and One.Network.
  - b. Informing all Lancashire Parish and Town Councils of the option to register for road closure alerts.
  - c. Reviewing the road closure information on the county council's website with a view to including a list of frequently asked questions to assist residents.
- ii. The policy on road closures for events and parades be shared with members of the Environment, Economic Growth and Transport Scrutiny Committee.

#### Parking Enforcement and Red Routes

An update was presented to the committee on several areas that pertain to Civil Parking Enforcement and a brief overview on Red Routes.

**Resolved:** That the mechanism for county councillors to request a specific piece of parking enforcement be shared and made explicit on where county councillors report to.



## **Tree Asset Management Plan**

A report was provided to the committee regarding the strategic approach to how the county council's arboricultural assets would be developed during the life of the plan and sets tree planting targets. The draft tree management plan would be considered by Cabinet later in the year.

**Resolved:** That the Draft Tree Assets Management Plan be noted with no further recommendations from the committee at this time.

## **Public Realm Agreements Task Group Recommendations – Cabinet Member Response**

The committee received the report which detailed the Cabinet Member for Highways and Transport's formal response to the task and finish group's report.

**Resolved:** That the formal written response from the Cabinet Member for Highways and Transport on the Public Realm Agreements Task Group's recommendations be received.



# Meeting of the Health and Adult Services Scrutiny Committee Wednesday 12 July 2023

**Chair:** County Councillor David Westley  
**Support Officer:** Samantha Parker

## Part I (Open to Press and Public)

### New Hospitals Programme

The committee received a verbal report regarding the progress of two new hospitals to replace Royal Preston Hospital and Royal Lancaster Infirmary as part of the national New Hospitals Programme.

**Resolved:** That;

- i. Information provided be considered.
- ii. Feedback be provided on the process so far.
- iii. Provision of views and guidance be continued on how the programme can help ensure the Health and Adult Services Scrutiny Committee is able to undertake its duties.
- iv. New Hospitals Programme update be provided to the Health and Adult Services Committee in Spring 2024, once commercial work on options for sites for the new hospitals have been completed.

### Update on Virtual Wards

The committee were presented an update on Virtual Wards.

**Resolved:** That;

- i. Information provided be considered.
- ii. Virtual Wards team return to the Health and Adult Services Scrutiny Committee in 12 months to discuss transformation of outpatients and provide a further update on the expansion of the Virtual Ward provision.
- iii. Lancashire and South Cumbria Integrated Care Board consider the recruitment of carers to ease the pressure on the current market.
- iv. The Report of the Chief Executive of the Lancashire and Integrated Care Board be shared with the members of the Health and Adult Services Scrutiny Committee.





## **Integrated Neighbourhood Teams**

A summary of the presentation which was circulated with the agenda was presented to the committee.

**Resolved:** That;

- i. The Integrated Neighbourhood Team return to the Health and Adult Services Scrutiny Committee to provide an update at a later date.
- ii. A bitesize briefing be arranged for members on Integrated Neighbourhood Teams in more detail at a division level.



# Meeting of the Health and Adult Services Scrutiny Committee Wednesday 13 September 2023

**Chair:** County Councillor David Westley  
**Support Officer:** Samantha Parker

## Part I (Open to Press and Public)

### NHS Community Mental Health Transformation Programme Update

The committee were provided with an update since the item was last seen on 1 February 2023.

**Resolved:** That;

- i. A final update on implementation be presented to the Health and Adult Services Scrutiny Committee in 12 months' time.
- ii. A further update be provided to a future meeting of the Health Scrutiny Steering Group on the building programme to help support and influence where further capital funding may be required on the 'out of area' programme.

### Happier Minds

The committee were presented an update on Happier Minds, one of the key priorities for the Public Health team.

**Resolved:** That;

- i. The content of the Happier Minds report and the direction of travel be endorsed.
- ii. The partnership approach to reduce the prevalence of alcohol and drug related harm, self-harm and suicides be supported.
- iii. The Cabinet Member for Health and Wellbeing when reviewing future budgets, be asked that consideration is given to ensuring that resources are continued to be put into primary and secondary prevention work.



**Meeting of the Full Council**  
**Meeting to be held on Thursday, 12 October 2023**

Report submitted by: Director of Law and Governance

**Part B**

Electoral Division affected:  
None;

**Corporate Priorities:**  
N/A;

**The Lancashire Health and Wellbeing Board**  
(Appendix 'A' refers)

Contact for further information:  
Sam Gorton, Tel: (01772) 532471, Democratic Services Officer,  
sam.gorton@lancashire.gov.uk

**Brief Summary**

The report of the Lancashire Health and Wellbeing Board from its recent meetings on 18 July 2023 and 5 September 2023 is attached at Appendix 'A'.

The agenda, reports and minutes of the meetings are available to view [here](#). Members can also contact the officers specified in each report for further information about each item.

**Recommendation**

That the report of the Lancashire Health and Wellbeing Board, as now presented, be noted.



## Meeting of the Lancashire Health and Wellbeing Board 18 July 2023

**Chair:** County Councillor Michael Green

### Part I (Open to Press and Public)

#### Voice of the Community

The Board received a presentation from Harvey Hamilton-Thorpe who provided the Board with an overview of the work of the Ribble Rivers Trust; and prior to the meeting had led on a health walk around Avenham Park for Board members.

**Resolved:** That the Board received and commented on the update.

#### Lancashire Better Care Fund Plan 2023 to 2025

The Board received an overview of the Lancashire Better Care Fund (BCF) plan 2023 to 2025.

**Resolved:** That the Health and Wellbeing Board:

- i) Confirmed the sign off the Lancashire Better Care Fund Plan 2023 to 2025.
- ii) Agreed to receive bi-monthly reports that set out Better Care Fund progress alongside the development of the reset Lancashire Better Care Fund.
- iii) Requested that there is a confirmed commencement date for the reset activity.
- iv) Requested Louise Taylor, Executive Director for Health and Wellbeing, Lancashire County Council and Director of Health and Care Integration, NHS Lancashire and South Cumbria and James Fleet, Chief People Officer, NHS Lancashire and South Cumbria Integrated Care Board to engage with Lancashire and South Cumbria Integrated Care Executive Board with regards to detailed information that is required from West Lancashire, Fylde and Wyre to begin the work.
- v) Endorsed more integrated commissioning activity as part of the Better Care Fund. Louise Taylor, Executive Director for Health and Wellbeing, Lancashire County Council and Director of Health

and Care Integration, NHS Lancashire and South Cumbria and James Fleet, Chief People Officer, NHS Lancashire and South Cumbria Integrated Care Board to progress with Integrated Care Board colleagues.

- vi) Agreed that as part of the future development there is a need to consider how prevention and reducing inequalities are addressed in terms of year-on-year investment.

### **Lancashire and South Cumbria Integrated Care Board Update**

The Board were provided with an update on the work of the Integrated Care Board and its future plans.

**Resolved:** That the Health and Wellbeing Board:

- i) Reviewed and commented on the Integrated Care Board annual report for 2022/23 (Appendix 'A').
- ii) Reviewed and commented on the Integrated Care System Joint Capital Resource Plan for 2023/24 (Appendix 'C') and received the plan for 2022/23 (Appendix 'B').
- iii) Considered and commented on the Joint Forward Plan (Appendix 'D'), offering its reflections on the content and particularly on whether the Board felt that the plan takes proper account of the Lancashire health and wellbeing strategy.

### **Place Integration Deal**

The report provided an update on the recent decision of the Integrated Care Board to delegate responsibility for some NHS services to all four Places in the Lancashire and South Cumbria Integrated Care System including Lancashire Place.

**Resolved:** That the Health and Wellbeing Board:

- i) Received a verbal update on the outcome of the decision made at the Integrated Care Board on 5 July 2023.
- ii) Received a verbal update on the recommendations agreed by Lancashire County Council's Cabinet on 6 July 2023.
- iii) Endorsed the ongoing work and timeframes in relation to the development of governance arrangements for the Lancashire Place and how this will connect into the Health and Wellbeing Board.

### **Urgent Business**

The Board were informed that a Notice of Motion had been proposed at Lancashire County Council's Full Council on 13 July 2023 and was unanimously agreed with regards to vaping. There were two recommendations proposed for the Health and Wellbeing Board.



**Resolved:** That the Health and Wellbeing Board agreed to receive a report on vaping at its next meeting in September 2023.



# Meeting of the Lancashire Health and Wellbeing Board

## 5 September 2023

**Chair:** County Councillor Michael Green

### Part I (Open to Press and Public)

#### Voice of the Community

The Chair welcomed Maggie Moody, Chief Executive Officer at Community Solutions who provided an overview of the work the charity is doing which focuses on improving people's health and wellbeing.

- Resolved:**
- i) That the Board noted the presentation and thanked Maggie Moody for her presentation.
  - ii) Louise Taylor, Executive Director for Adult Services, Health and Wellbeing, Lancashire County Council and Director of Health and Care Integration, NHS Lancashire and South Cumbria would share information on community work with the District Chief Executives at a workshop on 8 September 2023.
  - iii) Louise Taylor would liaise with Maggie Moody re the issue of hoarding.

#### Lancashire Better Care Fund Plan 2023 to 2025

The Board received a progress update of the Better Care Fund reset work and actions taken since the last report.

**Resolved:** That the Health and Wellbeing Board:

- i) Received the report and commented on the progress to date.
- ii) Identified any queries prompted by the report.

#### Lancashire Place Governance Options Appraisal

The Board received a report to consider the future governance arrangements of the Lancashire Place Partnership.

**Resolved:** The Lancashire Health and Wellbeing Board:

- i) Approved that the Lancashire Health and Wellbeing Board and the Lancashire Place Partnership remain as separate entities at this time, acknowledging that further work and engagement needs to be undertaken to consider the potential for this in the future should there be viable options to reshape the Health and Wellbeing Board from its current form.





- ii) Considered the options appraisal (Appendix 'A') and supported the preferred approach of the staged proposal as set out in the report.
- iii) Endorsed and supported the next steps for further engagement within the Lancashire Place upon the questions as set out in section 4.
- iv) Louise Taylor, Executive Director for Adult Services, Health and Wellbeing, Lancashire County Council and Director of Health and Care Integration, NHS would forward the letter received from Kevin Lavery, Lancashire and South Cumbria Integrated Care Board on Governance Arrangements to Sam Gorton. Democratic Services will forward on to members of the Board.
- v) Asked for the additional option, Option 7, to appraise whether a committee in common would be suitable for the future of the Lancashire Place Partnership.

### **Health and Wellbeing Board - Key Performance Update**

The Board received an update on the work to address the three key Board priorities:

- Best Start in Life
- Healthy Hearts
- Happier Minds

**Resolved:** That the Health and Wellbeing Board:

- i) Considered the performance update and endorsed the areas identified as opportunities for collaboration and advocacy of the Board.
- ii) Endorsed the Tobacco Free Lancashire and South Cumbria Strategy 2023-2028, and its four key priorities (Appendix 'C').
- iii) Sam Gorton, Democratic Services, Lancashire County Council to circulate information regarding the Partnership Event to be held on 9 November 2023 to Board members.

### **Tackling Illicit Vapes and Youth Vaping in Lancashire**

The Board were provided with an update on Tackling Illicit Vapes and Youth Vaping in Lancashire.

**Resolved:** That the Health and Wellbeing Board endorsed the recommendations to:

- i) Work with schools and colleges to promote a whole school approach to tackling smoking and vaping including the distribution of curriculum support materials from Trading Standards and Office of Health Inequalities and Determinants for use in Personal, Social, and Health Education lessons to inform young people about the harms of vaping.



- ii) The development with partners including Trading Standards of a marketing campaign targeted at reducing children and young people vaping by Lancashire County Council's new Smoking Cessation Service in the autumn.
- iii) Work by Trading Standards on tackling illicit products and underage sales in relation to vaping and explore the need for funding to focus solely on Underage Sales and illicit vapes this could include a Responsible Retailer Scheme and/or additional targeted Test Purchase exercises.
- iv) Lancashire County Council's position statement ([Appendix 'B'](#)) on vaping which supports delivery of the ambitions in the refreshed Lancashire Tobacco Strategy 2023-28 to 'make Smokefree the norm', and address children and young people smoking and vaping.
- v) Work with colleagues across the Lancashire and South Cumbria Integrated Care Partnership to influence the national team around limiting promotions online.
- vi) Agree as a Board, an action to carry out specific research about sponsors of sport and organisations to enable further discussions and to bring the findings to the next meeting of the Board.
- vii) That as requested by the Chair of the Board, Angela Lomax, Trading Standards and Scientific Services, Lancashire County Council send a report on funding to the Cabinet Member for Health and Wellbeing.

**Meeting of the Full Council**  
**Meeting to be held on Thursday, 12 October 2023**

Report submitted by: Director of Law and Governance

**Part B**

Electoral Division affected:  
None;

**Corporate Priorities:**  
N/A;

**Report of the Lancashire Combined Fire Authority**  
(Appendices 'A' and 'B' refer)

Contact for further information:  
Dave Gorman, Tel: (01772) 534261, Senior Democratic Services Officer,  
dave.gorman@lancashire.gov.uk

**Brief Summary**

Appendices 'A' and 'B' set out summary reports of the Lancashire Combined Fire Authority following its meetings on 26 June 2023 and 18 September 2023. These are now presented to Full Council for information.

**Recommendation**

That the reports of the Lancashire Combined Fire Authority, as now presented, be noted.

**Local Government (Access to Information) Act 1985**  
**List of Background Papers**

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		



# Appendix A

## REPORT OF THE LANCASHIRE COMBINED FIRE AUTHORITY - 26 JUNE 2023

### **Combined Fire Authority Annual Meeting**

The meeting held 26 June was the Authority's Annual Meeting and Members appointed County Councillors D O'Toole and J Shedwick as Chair and Vice-Chair of the Authority respectively for 2023/24.

### **Composition Of The Combined Fire Authority**

The Composition of the Combined Fire Authority for 2023/24 included 2 new Members, Loraine Cox from Lancashire County Council and Graham Baker from Blackpool Council.

### **Safety During Hajj Campaign**

The Authority was advised that the Service expected thousands of Lancashire residents to travel for Hajj (an annual Islamic pilgrimage to Mecca, Saudi Arabia). Therefore, a unique safety-focused UK initiative had been developed with partners (Lancashire Constabulary, Public Health Blackburn with Darwen Council, Lancashire County Council Public Health and The Lancashire Council of Mosques) to produce information that supported people to enjoy the experience and remain safe during and after their journey back home to Lancashire.

An overview of the 'Safety During Hajj Campaign' was presented for information. It was noted that the campaign included a 45-minute presentation which added to religious and cultural information developed by scholars to integrate fire safety information and broader safety information such as what to prepare beforehand, health information and how to keep safe in unfamiliar surroundings amongst a huge volume of people in the locality. The presentation had been delivered to 12 places within Lancashire and 58 organisations across the western world with positive feedback received.

CC Shedwick had attended a Hajj Safety launch event on 2 June 2023 at the Jamia Masjid Ibrahim UK Islamic Mission in Burnley which was opened by Lord Wajid Khan (Vice Chair of the All-Party Parliamentary Group on Hajj and Umrah). He commended ACFO Charters, and Mr Patel, Community Safety Advisor for leading this initiative. The presentation delivered at the event was very informative and well received.

ACFO Charters and Mr Patel later attended a live show on Pendle Radio where people were able to dial in. There had been a lot of interest including from organisations with callers from across Europe (France, Belgium and Spain) and from people who had arrived in Mecca.

### **Annual Safety, Health And Environment Report 2022/23**

The Authority noted that the Service had again seen a very positive year in terms of overall safety, health and environment performance.

In March 2023 the auditor from British Assessment Bureau carried out a surveillance audit against health and safety standard ISO 45001:2018 and environment ISO 14001: 2015. The scope for both standards was 'The Provision of Fire, Rescue and Supporting Services across Lancashire'. This broad scope encompassed all Service activities with audit visits to Service HQ site, Service Training Centre, four fire stations that operated different duty systems and to a number of supporting departments. Continued certification was granted without any (minor or major) non-conformance.

DAVID O'TOOLE  
Chair

LFRS  
Fulwood



# Appendix B

## REPORT OF THE LANCASHIRE COMBINED FIRE AUTHORITY - 18 SEPTEMBER 2023

### Chair's Welcome And Introduction

The Chair welcomed County Councillor Matthew Salter who had replaced County Councillor Andrea Kay on the Authority. The Chair advised that CC Kay had been unwell. The Authority wished her a speedy recovery and asked that their wishes be passed on to her.

The Chair advised that the International Search and Rescue (ISAR) Team had won the Bravery Award at the BBC Make a Difference awards, following their deployment to Turkey earlier this year.

The Chair explained that, due to the devastation caused by the earthquake in Morocco, the ISAR Team (plus Search dog) had been deployed to assist with the rescue effort.

### Member Champion Activity report

The Authority appointed its Member Champions at its Annual meeting in June and current Member Champions were:

- Community Safety – Councillor Jean Rigby
- Equality, Diversity and Inclusion – Councillor Zamir Khan
- Health and Wellbeing – County Councillor Andrea Kay (up to 30 August 2023)
- Road Safety – County Councillor Ron Woollam

Reports relating to the activity of the Member Champions were provided on a regular basis to the Authority and this report related to activity up to 31 August 2023.

Members commented on the valuable work of the Prince's Trust, in conjunction with LFRS. It was acknowledged that Lancashire had the largest delivery of the Prince's Trust programme in the UK and agreed that a presentation would be brought to a future meeting of the Fire Authority to highlight the achievements of the programme.

County Councillor Ron Woollam advised that he had attended the 'Alive to Drive' demonstration organised by the Lancashire Road Safety Partnership. He urged Members to attend future events as this was a very interesting and important campaign to raise awareness of road safety in Lancashire.

It was noted and endorsed that County Councillor John Singleton would replace County Councillor Andrea Kay as Member Champion for Health and Wellbeing.

### Fire Protection Reports

The Authority received a report that summarised Lancashire Fire and Rescue Service prosecutions pertaining to fire safety offences under the Regulatory Reform (Fire Safety Order) 2005. One case was currently within the court system with the trial provisionally set for 16 October 2023. Protection teams continued to investigate and build files in relation to further cases where offences were believed to have been committed, which involved a number of types of premises as outlined in the report. Of those cases one had been served a summons with the first hearing scheduled for 20 September 2023. Two of the other cases had draft summonses drawn and four were currently under review by legal counsel. There was also one further case currently being investigated which might see a joint prosecution with the Health and Safety Executive.

Given the rapidly evolving regulatory change in building fire safety, an update on Fire Protection and Business Support was also provided, detailing how the Service was adapting delivery whilst developing its workforce, to ensure that it kept pace with the changes and improved public and firefighter safety within the built environment.

At the end of July 2023, circa 3,685 Business Fire Safety Checks had been undertaken across Lancashire, with 619 identifying significant fire safety concerns resulting in follow up action by Protection teams. The delivery of this valuable risk reduction work was well established across fire stations and continued to receive system refinements.

From 1 October 2023 the Regulatory Reform (Fire Safety) Order 2005, would be amended by the introduction of Section 156 of the Building Safety Act 2022 which required all responsible persons to record their fire risk assessment in full (including all findings) along with the fire safety arrangements for premises, in all circumstances. This was a significant change for responsible persons, as the Fire Safety Order currently only required a written fire risk assessment if the business had five or more employees or required a license. The new legislation would also introduce several additional duties on the responsible person, regarding information they must record and provide along with increasing the level of fines for some offences.

To better prepare responsible persons for these changes, LFRS continued to undertake engagement activities, which included: i) the production of a letter outlining all relevant changes. This was being distributed as part of the protection department's day-to-day interactions with businesses and premises; ii) digital media and digital copies of the letter were being shared via partners; and iii) a campaign highlighting the changes was being conducted through LFRS' social media channels and the website.

LFRS would also be supporting Business Safety Week (11 to 17 September) where specific activities, engagement and media would raise awareness and support businesses and responsible persons to prepare for change and keep fire safety a priority.

### **Operational Incidents of Interest**

The Authority received a report that provided information relating to operational incidents of note since the last meeting. As this had been a very busy operational period, the report detailed only the larger deployments or more complex incidents. Full details of the following incidents were provided in the report:

- Building fire in Fleetwood
- Storage yard in Accrington
- Multiple houses on fire in Accrington
- Derelict chapel in Rossendale
- Explosives discovered during police operation in Leyland
- Commercial building fire in Haslingden
- Road traffic collision on the M6, closing the motorway in both directions due to a spillage
- Commercial building fire in Burnley
- Commercial building fire in Barnoldswick
- Commercial building fire in Blackburn



**Re-appointment of Clerk to the Authority**

The Authority approved the re-appointment of Mr Mark Nolan as Clerk and Monitoring Officer to the Lancashire Combined Fire Authority for a period of twelve months, to the September meeting of the Authority in 2024.

DAVID O'TOOLE  
Chair

LFRS  
Fulwood



## To consider Notices of Motion submitted under Standing Order B36

### 1. By County Councillor Parr:

This council notes:

- Councillors represent their community and it is important that they reflect the diversity within their communities, particularly those with protected characteristics (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation).
- The work of the Cooperative Party in developing a Declaration for councils aimed at increasing diversity in local government.
- The council does not fully represent the gender balance of the county nor its ethnic diversity. There is a wide divergence of representation between the parties on the council.
- This council already has a parental leave policy and provides access to counselling and wellbeing.

This council believes:

- Diversity in representation makes for good decision making.

This council resolves:

- To adopt The Co-operative Party's Diverse Councils Declaration to increase diversity in our local government:

### **The Co-operative Party's Diverse Councils Declaration**

This Council commits to being a Diverse Council. We agree to:

1. Provide a clear public commitment to improving diversity in democracy.
2. Demonstrate an open and welcoming culture to all, promoting the highest standards of behaviour and conduct.
3. Set out a local Diverse Council Action Plan ahead of the next local elections. Including:
  - Appoint Diversity Ambassadors for each political group on the council to work with each other and local party associations to encourage recruitment of candidates from under-represented groups.
  - Encourage and enable people from under-represented groups to stand for office through the provision of activities such as mentoring and shadowing programmes and information and learning events for people interested in standing as official candidates.

- Proactive engagement and involvement with local community groups and partner organisations supporting and representing under-represented groups.
  - Ensure that all members and candidates complete a candidates' and councillors' survey distributed at election time.
  - Set ambitious targets for candidates from under-represented groups at the next local elections.
4. Work towards the standards for member support and development as set out in the LGA Councillor Development Charter and/or Charter Plus.
5. Demonstrate a commitment to a duty of care for councillors by:
- Continuing to provide access to counselling services for all councillors having regard for the safety and wellbeing of councillors whenever they are performing their role as councillors.
  - Taking a zero-tolerance approach to bullying and harassment of members including through social networks.
6. Provide flexibility in council business by:
- Regularly reviewing and staggering meeting times.
  - Encouraging and supporting remote attendance at meetings wherever feasible.
  - Agreeing recess periods to support councillors with caring or work commitments.
7. Ensure that all members take up the allowances to which they are entitled, particularly any reimbursement for costs of care, so that all members receive fair remuneration for their work and that the role of member is not limited to those who can afford it.
8. Ensure that councillors from under-represented groups are represented whenever possible in high profile, high influence roles.

## **2. By County Councillor Hennessy:**

The Charter for Families Bereaved through Public Tragedy was written by the former Bishop of Liverpool to ensure the suffering endured by families bereaved following the 1989 Hillsborough disaster is not repeated after future disastrous events.

Liverpool City is one of our great neighbours, we have had many families directly and indirectly affected by the Hillsborough Tragedy itself. Lancashire County Council should stand shoulder to shoulder with all bereaved families who have suffered loss and we should ensure that Lancashire County Council does not make the same mistakes in the aftermath of any future disasters.

Lancashire County Council therefore resolves to:

### **Adopt The Charter for Families Bereaved Through Public Tragedy**

In adopting this charter, Lancashire County Council commits to ensuring that Lancashire County Council learns the lessons of the Hillsborough disaster and its aftermath, so that the perspective of the bereaved families is not lost.

We commit to Lancashire County Council becoming an organisation which strives to:

1. In the event of a public tragedy, activate its emergency plan and deploy its resources to rescue victims, to support the bereaved and to protect the vulnerable.
2. Place the public interest above our own reputation.
3. Approach forms of public scrutiny – including public inquiries and inquests – with candour, in an open, honest and transparent way, making full disclosure of relevant documents, material and facts. Our objective is to assist the search for the truth. We accept that we should learn from the findings of external scrutiny and from past mistakes.
4. Avoid seeking to defend the indefensible or to dismiss or disparage those who may have suffered where we have fallen short.
5. Ensure all members of staff treat members of the public and each other with mutual respect and with courtesy. Where we fall short, we should apologise straightforwardly and genuinely.
6. Recognise that we are accountable and open to challenge. We will ensure that processes are in place to allow the public to hold us to account for the work we do and for the way in which we do it. We do not knowingly mislead the public or the media.

### **3. By County Councillor Ali:**

Over the last 12 months there have been a number of deaths resulting from falls from bridges on the M65 from junction 10 to junction 14 which are owned and managed by Lancashire County Council.

Lancashire County Council has a commitment to a Lancashire anti suicide strategy and this Council therefore resolves to:

- (i) Carry out urgent surveys of all the motorway bridges from junction 10 to junction 14 of the M65.
- (ii) Take preventative measures including increasing the height of the railings like other motorway bridges to reduce significantly the risk of falls and critical accidents.

### **4. By County Councillor Collinge:**

Lancashire County Council recognises the good work of community groups last winter in keeping our residents warm and well during the ongoing cost of living crisis. Whilst the council deplores that this is necessary, we recognise our responsibility to our residents to contribute to the humanitarian response.

This council resolves to establish a Warm and Welcome Places Grants Scheme to support community organisations to provide Warm and Welcome spaces across the county, with detailed criteria to be approved by Cabinet, to include all costs including costs of utilities, equipment, food and drink, activities and volunteer costs, to be funded from the Public Health Grant.

Grants would be available of up to £2,000 for a basic Warm and Welcome Space (including hot drinks), and £4,000 for enhanced Warm and Welcome Spaces (including hot meals and social activities).

Further, this council resolves to again include our libraries in the humanitarian response and reproduce the Warm and Welcome offer from Lancashire Libraries.